

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr H Wildblood, Cllr A Hudson, Cllr A Greaves, Cllr O Antcliff, Cllr R Wildblood, Cllr G Wyatt.

This NOTICE IS HEREBY GIVEN that a meeting of Sandon and Burston Parish Council will be held at Sandon Parish Room, Lichfield Road, Sandon, Stafford ST18 0DN commencing at 7 pm on Tuesday 3rd November 2026 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - Mrs VRE Gibson – Parish Clerk

Date: 27 October 2026

AGENDA

- 26.11.001 APOLOGIES AND APPROVAL OF ABSENCES
- 26.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 26.11.003 TO CONSIDER AND APPROVE MINUTES OF THE MEETINGS HELD ON 1ST September 2026 ARE A CORRECT RECORD
- 26.11.004 COUNCIL VACANCY – UPDATE
- 26.11.005 TO CONSIDER AND APPROVE GRASS CUTTING CONTRACT
- 26.11.006 TO CONSIDER AND APPROVE WEED CONTROL CONTRACT
- 26.11.007 TO CONSIDER AND APPROVE PLANTER CONTRACT
- 26.11.008 TO CONSIDER AND APPROVE BUS SHELTER MAINTENANCE QUOTE
- 26.11.009 TO CONSIDER AND APPROVE RETAINING BRADLEYS TAX AND ACCOUNTING SERVICES FOR PAYE AND HMRC
- 26.11.0010 TO CONSIDER AND APPROVE RETAINING BLACK ROSE LTD FOR INTERNAL AUDIT SERVICES
- 26.11.0011 TO CONSIDER AND APPROVE 2027-2028 BUDGET
- 26.11.0012 TO CONSIDER AND APPROVE 2027-2028 PRECEPT REQUEST FROM STAFFORD BOROUGH COUNCIL
- 26.11.0013 TO CONSIDER AND APPROVE ANTI BULLYING AND HARASSMENT POLICY (NALC)
- 26.11.0014 PUBLIC PARTICIPATION*
- 26.11.0015 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
 - LOCAL GOVERNMENT REORGANISATION UPDATE
 - GRAVEL UNDER BRIDGE – CONSIDER QUOTE AND UPDATE FROM SCC
 - STOCKS INFORMATION BOARD - UPDATE
 - CULVERT/JOLPOOL BROOK SILT REMOVAL – FOOTPATH 36, BURSTON
 - FOOTPATH 36 – RESURFACING – UPDATE
 - ST RUFIN'S CHURCH CLOSURE – UPDATE ON MEETING REQUEST
 - SPEED AND VOLUME COUNT – SANDON (A51) - RESULTS
- 26.11.0016 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

Sandon and Burston Parish Council

<https://sandonandburstonpc.org.uk/>

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26.11.0017 TO RECEIVE ORAL/WRITTEN REPORT FROM BOROUGH/COUNTY COUNCILLOR

26.11.0018 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Ref/Cheque	Item	Amount
41a/dd (omitted from Sept payment list)	HP Ink – August	£6.49 (inc £1.08 VAT)
47/BT	SJS Home and Garden – Ivy removal from Bus Shelter	£40
48/BT	Milestone Paint – Promain	£99.68 (incl. £16.61 VAT and £9.95 delivery)
49/so	Staffordshire Pension Fund	£97.82
50/so	Homeworking Allowance – Sept	£10
51/so	Council Administration – Sept	£368.23
52/dd	HP Ink – Sept	£6.49 (inc £1.08 VAT)
53/DC	Norton Virus software – one year subscription	£24.99 (inc £4.17 VAT)
54/1140	TGM Ltd – Grass Cutting	£375 (inc £62.50 VAT)
55/1141	Poppy Wreath donation to RBL Poppy Appeal	£66
56/1142	SPCA New Councillor training – June 2026	£48
57/dc	Microsoft 365 annual sub	£84.99
58/so	Staffordshire Pension Fund	£97.82
59/so	Council Admin – October	£381.44
60/1143	Council Admin – back pay – April – October	£79.27
61/s0	Homeworking Allowance	£10
62/bt	Stafford Pension – addition	£21.05
RECEIVED		
8	NatWest interest – August	£10.51
9	VAT 126 refund	£372.66
10	Precept – second payment	£8697.47

26.11.0019 CORRESPONDENCE

26.11.0020 CLERK REPORT

26.11.0021 COUNCILLORS REPORTS (INFORMATION ONLY)

26.11.0022 STAFFING COMMITTEE RECOMMENDATIONS

PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)

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