

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr H Wildblood, Cllr A Hudson, Cllr L Barnett, Cllr A Greaves, Cllr P Hickey, Cllr R Wildblood, Cllr G Wyatt.

This NOTICE IS HEREBY GIVEN that a meeting of Sandon and Burston Parish Council will be held at Sandon Parish Room, Lichfield Road, Sandon, Stafford ST18 0DN commencing at 7 pm on Tuesday 4th November 2025 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 28 October 2025

AGENDA

- 25.11.001 APOLOGIES AND APPROVAL OF ABSENCES
- 25.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 25.11.003 TO RESOLVE THE MINUTES OF PARISH MEETING HELD ON 9TH SEPTEMBER 2025 ARE A CORRECT RECORD
- 25.11.004 TO RECEIVE A PRESENTATION BY STAFFORDSHIRE COUNTY COUNCIL (SCC) REGARDING FOOTPATH 36
BRIDGE REPLACEMENT – **This item has not been confirmed by SCC.**
- 25.11.005 PUBLIC PARTICIPATION*
- 25.11.006 TO CONSIDER AND APPROVE QUOTATION FOR CANAL FOOTPATH 85 STILE AND STEP REPAIRS
- 25.11.007 TO CONSIDER AND APPROVE QUOTATION FOR BURSTON BENCHES RESTORATION AND PAINTING
- 25.11.008 TO CONSIDER AND APPROVE BUDGET 2026-2027**
- 25.11.009 TO CONSIDER AND APPROVE PRECEPT REQUEST FOR 2026-2027 TO STAFFORD BOROUGH COUNCIL.**
- 25.11.0010 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
 - FOOTPATH 36 – BRIDGE REPLACEMENT - UPDATE
 - CANAL BRIDGE MEETING – UPDATE AND CONSIDERATION OF A WORKING GROUP AND ITS FRAME OF REFERENCE.
 - MOD PLANNING APPLICATION - UPDATE
 - SPEED INDICATOR SIGNS – UPDATE
 - COMMUNITY LUNCH – UPDATE
 - INFORMATION BOARD – STOCKS IN SANDON – UPDATE
- 25.11.0011 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.
- 25.11.0012 TO RECEIVE ORAL/Written REPORT FROM WARD BOROUGH/COUNTY COUNCILLOR

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

Sandon and Burston Parish Council

<https://sandonandburstonpc.org.uk/>

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25.11.0013 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Ref/Cheque	Item	Amount
41/1104	SJS Home and Garden Services – Weed spraying – June	£38.20
42/DC	A50 Furniture – two drawer filing cabinet	£166.80 (inc £27.80 VAT)
43/so	Staffordshire Pension Fund	£100.87
44/so	Council administration – September	£339.18
45/so	Homeworking allowance – September	£10
46/dd	HP Ink – September	£6.49 (inc £1.08 VAT)
47/so	McAfee – annual subscription	£109.99
48/so	Staffordshire Pension Fund	£100.87
49/dc	JCA Graphics – Bus Stop Signs x 3	£45.96 (inc £7.66 VAT)
50/1105	RBL Poppy Appeal donation	£60
51/1106	Oak Tree Farm – Sandon Planters – bulb planting	£150
52/1107	SJS Home and Garden – Weed Control – September 2025	£171.80
53/so	Council Administration – October	£339.18
54/so	Homeworking allowance – October	£10
RECEIVED		
8	NatWest – interest August	£13.33
9	Nat West – interest Sept	£14.72
10	VAT 126	£249.42
11	Precept – second half	£7,825.50

<u>Bank accounts</u>		date
Current account	14,031.31	16.10.2025
Business Account	16,002.11	30.09.2025
	30,033.42	
Add: unrepresented income	0.00	
Less: unrepresented cheques	776.94	
	29,256.48	

<u>Receipts and payments</u>	
a. Opening balance 1st April 2025	20,297.41
b. Total receipts	16,263.86
c. Total payments	7,304.79
d. Surplus/(Deficit) in the year (b-c)	8,959.07
e. Closing balance (a+d)	29,256.48

25.11.0014 CORRESPONDENCE

25.11.0015 CLERK REPORT

25.11.0016 COUNCILLORS REPORTS (INFORMATION ONLY)

25.11.0017 STAFFING COMMITTEE RECOMMENDATION RE: COUNCIL ADMINISTRATION - PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)

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