

Sandon and Burston Parish Council

<https://sandonandburstonpc.org.uk/>

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr H Wildblood, Cllr A Hudson, Cllr L Barnett, Cllr A Greaves, Cllr P Hickey, Cllr R Wildblood, Cllr G Wyatt.

This NOTICE IS HEREBY GIVEN that a meeting of Sandon and Burston Parish Council will be held at Sandon Parish Room, Lichfield Road, Sandon, Stafford ST18 0DN commencing at 7 pm on Tuesday 1st July 2025 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 24 June 2025

AGENDA

- 25.07.001 APOLOGIES AND APPROVAL OF ABSENCES
- 25.07.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 25.07.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 13TH MAY 2025 ARE A CORRECT RECORD
- 25.07.004 TO RESOLVE THAT THE MINUTES OF THE ANNUAL MEETING HELD ON 13th May 2025 ARE A CORRECT RECORD.
- 25.07.005 PUBLIC PARTICIPATION*
- 25.07.006 TO RECEIVE AN UPDATE FROM SANDON REMEMBRANCE SUNDAY REPRESENTATIVE
- 25.07.007 TO CONSIDER THE PROCESS FOR PROVISION OF EV CHARGING POINTS IN PARISH.
- 25.07.008 TO CONSIDER 2 QUOTATIONS FOR WEED CONTROL FOR A51 FOOTPATH AND APPROVE AWARDDING A CONTRACT FOR 2025/2026.
- 25.07.009 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
 - BOAT IN CAR PARK - UPDATE
 - FOOTPATH 36 – BURSTON, FOOTPATH BRIDGE REPLACEMENT – UPDATE
 - SIDS LOCATION AND INSTALLATION – UPDATE
 - STATIC SPEED SIGNS – UPDATE
 - CANAL BRIDGE B5066 – UPDATE
 - LITTER BIN REQUEST – UPDATE
- 25.07.0010 TO DISCUSS AND REVIEW THE STAFFORD BOROUGH COUNCIL COMMUNITY ASSET PROCEDURE FOR BURSTON CHAPEL, BURSTON.
- 25.07.0011 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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25.07.0012 TO RECEIVE ORAL/WRITTEN REPORT FROM BOROUGH/COUNTY COUNCILLOR

25.07.0013 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Ref/Cheque	Item	Amount
10/1090	Zurich Insurance	£300
11/1091	SCC Data Protection – Annual Contract	£190
1092 cheque	VOID	VOID
12/1093	Community Donation – Compass Magazine	£150
13/1094	Oak Tree Rural Project – plants and compost for two planters	£240
14/dc	Stamps – 1 large – 8 second	£10.11
15/so	Staffordshire Pension Fund - May	£97.79
16/so	Home Working Allowance	£10
17/so	Council Administration	£328.83
18/DD	HP Printer Ink	£6.49 (inc £1.08 VAT)
18a/SO	Staffordshire Pension Fund - June	£97.79
19/1095	TGM Invoice – Grass Cutting – April/May	£246 (inc £41 VAT)
RECEIVED		
3	Nat West Interest	£15.96
4	Nat West Interest	£14.10
5	VAT	£156
BANK BALANCE		
Nat West Current	24.06.2025	£9,452.02
Nat West Reserve	30.05.2025	£15,944.58

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Reconciliation on 24.06.2025			
a. Opening balance 1st April 2025			20,297.41
b. Total receipts			8,128.41
c. Total payments			3,275.22
d. Surplus/(Deficit) in the year (b-c)			4,853.19
e. Closing balance (a+d)			25,150.60

Bank accounts			date
Current account	9,452.02		24.06.2025
Business Account	15,944.58		30.05.2025
	25,396.60		
Add: unrepresented income	0.00		
Less: unrepresented cheques	246.00		
	25,150.60		

25.07.0014 CORRESPONDENCE

25.07.0015 CLERK UPDATE

25.07.0016 COUNCILLORS REPORTS (INFORMATION ONLY)

25.07.0017 STAFFING COMMITTEE RECOMMENDATIONS REGARDING LOCAL GOVERNMENT PENSION SCHEME 2014 POLICY STATEMENTS FOR EMPLOYEES - PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)

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