

Sandon and Burston Parish Council

<https://sandonandburstonpc.org.uk/>

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of the Parish Council:

Cllr H Wildblood (Chairman), Cllr A Hudson (Vice Chairman), Cllr L Barnett, Cllr A Greaves, Cllr P Hickey, Cllr R Wildblood, Cllr G Wyatt.

This NOTICE IS HEREBY GIVEN that a meeting of Sandon and Burston Parish Council will be held at Sandon Parish Room, Lichfield Road, Sandon, Stafford ST18 0DN commencing after Annual Meeting at 7.30 pm on Tuesday 13<sup>th</sup> May 2025 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 06 May 2025

**AGENDA**

- 25.05.001 APOLOGIES AND APPROVAL OF ABSENCES
- 25.05.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 25.05.003 TO RESOLVE THAT THE MINUTES THE MEETINGS HELD ON 4<sup>th</sup> March 2025 ARE A CORRECT RECORD
- 25.05.004 PUBLIC PARTICIPATION\*
- 25.05.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
- BURSTON FOOTPATH BRIDGE REPLACEMENT – Footpath 36 - UPDATE
  - SPEED INDICATOR SIGNS – UPDATE LOCATION AND LICENSES
  - STATIC SPEED SIGNS – A51 – UPDATE ON CONTACT WITH STAFFORDSHIRE SAFER ROADS/POLICE REGARDING REQUEST FOR DIGITALISATION
  - LITTER SIGNAGE FOR PARISH – UPDATE
  - SANDON PLANTERS - UPDATE
- 25.05.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.  
**NEW** - 23/37641/FUL at Romer Cottage Butterhill Bank Burston ST18 0DT - Reclassifying existing guest house from a Class C1 holiday let to an auxiliary dwelling, including the construction of a new linking structure connecting the two existing buildings.  
**NEIGHBOURING PARISH APPLICATION**  
22/36919/OUT - Land Off Sandon Road And MOD 4 Site Beaconside Stafford - Outline planning application for residential development of up to 420 dwellings.
- 25.05.007 TO RECEIVE ORAL/WRITTEN REPORT FROM BOROUGH/COUNTY COUNCILLOR
- 25.05.008 TO CONSIDER AND APPROVE PARISH COUNCIL INSURANCE - 2025-2026
- 25.05.009 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

Ref/Cheque number	Item	Amount
40/dc	JCA Graphics – Litter signs -	£120 (inc £20 VAT)
41/dc	Postage – Litter signs	£7.90

\* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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42/dd	ICO – Annual Fee – new rate	£47
43/dc	VAT 126 postage and 2nd Class Stamps	£9.40
44/so	Homeworking allowance	£10
45/so	Council administration – March	£347.97
<b>End of financial year</b>		
01/1047	HP Printer Ink Feb/March – refund previous Clerk	£16.98
02/SO	HP Printer Ink - April	£5.49
03/1086	Howards Ltd – Payroll 01.04.2024 to 31.03.2025	£216 (inc £36 VAT)
04/1087	SPCA Annual Subscription	£144.02
5/1088	Black Rose Solutions Ltd – Audit	£179.10 (inc £29.85 VAT)
6/SO	Council Administration – April	£328.83
7/so	Home working allowance	£10
8/so	Staffordshire Pension	£97.79
<b>RECEIVED</b>		
1	VAT 126 refund	£113.55
2	Precept – first payment	£7,828.50

25.05.0010 CORRESPONDENCE

25.05.0011 CLERK REPORT

25.05.0012 COUNCILLORS REPORTS (INFORMATION ONLY)

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