

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

This Agenda Pack was issued with the Agenda for a Sandon and Burston Parish Council meeting on Tuesday 7th January 2025 at Sandon Parish Room, Lichfield Road, Sandon, Stafford ST18 0DN.

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 31 December 2024

AGENDA PACK

- 25.01.001 APOLOGIES AND APPROVAL OF ABSENCES
- 25.01.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
Councillors to declare any interests, a failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011.
- 25.01.003 TO RESOLVE THE MINUTES OF THE Extraordinary MEETING HELD ON 3rd December 2024 ARE A CORRECT RECORD
- 25.01.004 PUBLIC PARTICIPATION
The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
- 25.01.005 TO RECEIVE ORAL/WRITTEN REPORT FROM BOROUGH/COUNTY COUNCILLORS
The Parish Council will receive reports from Borough and County Councillors.
- 25.01.006 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
- FOOTPATH 36 – TWO SAINTS WAY – BRIDGE REPLACEMENT – UPDATE
The Parish Council will receive an update from Staffordshire County Council on the project progress.
 - CULVERT – BURSTON – UPDATE
The Clerk will report on correspondence regarding clearing of the culvert to prevent flooding.
 - SANDON VILLAGE GREEN PLANTERS – UPDATE
The Clerk will report on the progress of the planter project, including purchase and installation. The Council will consider timeline for flower display.
 - SALT BOX – BURSTON – UPDATE
Cllr Wildblood will update the Council on the project progress.
 - FREEDOM OF INFORMATION – GULLY CLEARING WITHIN PARISH – UPDATE
The Clerk will update the Council on information received from Staffordshire County Council.
 - FOOTPATH A51 CLEARING – UPDATE
Cllr Hickey will update the Council on the project progress.
 - BUS SERVICE/POST OFFICE HUB – QUESTIONNAIRE – UPDATE
The Council will receive a report on progress of questionnaire distribution.
- 25.01.007 TO DISCUSS THE POST OFFICE HUB AND HOW TO SUPPORT THE FACILITY.
The Council will discuss ways to support the Post Office Hub that is open on Tuesdays, within the Parish Room and receive an update from the Sandon Room Committee on support requirements.
- 25.01.008 TO DISCUSS HOW PARISH COUNCIL CAN SUPPORT SANDON PARISH ROOM
The Council will discuss types of support that can be provided to the Sandon Room Committee.

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- The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

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- 25.01.009 TO CONSIDER AND APPROVE SPEED INDICATOR SIGNS PROJECT DETAILS AND TIMELINE.
The Council will consider and approve the project details for Speed Indicator signs, including current equipment status.
The Council will consider and approve each stage of the project: location, permissions, purchase, installation.
- 25.01.0010 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- applications on website.
The Council will consider any planning applications received and decide on comments to be submitted to Stafford Borough Council.
- 25.01.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF THE LIST ON AGENDA AND RECEIVE FINANCIAL UPDATES.
- 25.01.0012 CORRESPONDENCE
- 25.01.0013 CLERK REPORT
- 25.01.0014 COUNCILLORS REPORTS (INFORMATION ONLY)
Councillors will discuss items for consideration at future meetings.

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