**PUBLIC NOTICE**

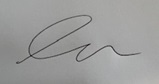
Parish Councillors are hereby summoned to attend:

Sandon and Burston Parish Council Meeting

Meetings are held at:

Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN

On Wednesday 24th July 2024 at 7.00pm

Issue Date: 17.07.2024 Clerk:  - Nikola Evans

AGENDA

**Public Open Forum**

Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.

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| 1 | Chairman to formally open the meeting |
| 1 | To receive any declaration of Interests on agenda items |
| 2 | To receive apologies |
| 3 | To approve the minutes of the last meeting – Annual Parish Council Meeting – 7th May 2024 |
| 4 | To adjourn the meeting to allow public participation. (Members of the public are invited to address the council for 15 minutes.) |
| 5 | To receive the Borough Councillor’s Report |
| 6 | To receive the County Councillor’s Report |
| Meeting closed to the public | |
| 7 | To receive update on matters arising from previous minutes   1. Planters - Sandon 2. Drain clearing, Sandon A51 and Millwich Road 3. Potential bus routes 4. Issues with A51 speeding vehicles - Community speed watch 5. Update on meeting with highways officers and other authorities 6. Update from church PCC 7. Update on culvert |
| 8 | To discuss quotes obtained from contractors for grounds maintenance in Sandon and Burston |
| 9 | To discuss updating the parish council’s ribbon of office. |
| 10 | To discuss installing a hearing loop at Sandon Parish Rooms |
| 11 | To Discuss the use of Burston car park |
| 12 | Finance – RFO   1. Payment approval 2. Budget summary 3. Bank reconciliation |
| 13 | To consider matters relating to planning   1. 24/39339/HOU Whitehouse Lane Cottage, Whitehouse Lane, Hollywood. Erection of a replacement outbuilding for use as office/workshop/garage. |
| 14 | Councillor Information and items for the next Agenda |
| 15 | To agree date of next meeting – Annual Parish Council Meeting – 3rd September 2024   1. 5th November 2024. No meetings in August or December. |
| 16 | Meeting Closed |