

Sandon and Burston Parish Council

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www.sandonandburstonpc.org.uk

Minutes of the Meeting held at Sandon Parish Room

7pm on Wednesday 4th July 2023

Item	Detail
23/74	<p>Attendance : Councillors Kylie Hughes (Acting Chair), Caroline Capjon, Gill Wyatt and Karine Aspin Stafford Borough Councillor. Beth Nicholls (Clerk) Members of public : 6</p>
23/75	<p>Apologies received and accepted from Cllrs Ashley Hudson, Rosemary Wildblood and Hugo Wildblood</p> <p>Cllr Hughes was elected as Chair for the meeting.</p>
23/76	<p>Declarations of Interest - None received.</p>
23/77	<p>Public Participation – Members of the Public are invited to ask questions or make statements to the Council.</p> <p>There were 6 members of the public in attendance. One member of public J.Burndred Chairman from Fisherman club introduced himself and explained he had attended to discuss item 23/54 regarding Burston pool concerns.</p> <p>One member of the public (a) raised concerns raised regarding the footpath by the railway being overgrown and totally impassable –Clerk to contact SCC/Railways.</p> <p>Member of public (a) also asked for Parish Councillors contact details on noticeboard to be updated and for the Burston road signs to be cleaned.</p> <p>Member of public (b) reported recent accident involving 3 cars. Chair gave update on the speed survey that had been conducted and informed members of the public that the report showed there were no speed issues. Chair informed members of the public that the Parish Council were keeping a record of accidents.</p> <p>Two Members of public (c+d) gave an update regarding drainage pools and culvert. They raised concerns the drainage pools were getting deeper as they're full of weeds and require clearing out. Member of public gave update on culvert which they were awaiting to hear back from Canal and River trust. Clerk to contact SCC/Canal River Trust</p>
Actions	<p>Clerk to contact SCC, Network Rail, Canal and River Trust regarding concerns raised.</p>
23/78	<p>To Co-op vacant seat of the Parish Council.</p> <p>Councillors unanimously agreed to Co-opt Leo Bestwick-Maynell to fill the vacant seat of the Parish Council. L.Bestwick-Maynell was unable to attend the meeting, as a result, Councillors unanimously agreed for L.Beswick-Maynell's to sign his acceptance of office at the Parish Council meeting in September.</p>

Action	Acceptance of Office to be signed at Septembers meeting by L.Bestwick-Maynell.
23/79	Minutes To accept and confirm minutes of the Parish Council (PC) meeting on: Wednesday 7 th 2023 - Minutes of previous meeting were approved.
Action	Clerk - publish and display approved minutes.
23/80	<p>To receive a report from the Borough and County Councillors None received from County Councillor.</p> <p>Councillor Aspin gave an update and handed following information to clerk to distribute:</p> <p>Consultation for Sex Establishments Policy currently being reviewed. A copy of the policy is available on the Stafford Borough Council website and the review is open from Wednesday 14th June until 12midnight Wednesday 26th July 2023. Comments can be made to ehlicensing@staffordbc.gov.uk or 01785 619745 Address: The Licensing Section, Stafford Borough Council, Civic Centre, Riverside, Stafford, ST16 3AQ</p> <p>Councillor Aspin also gave information regarding Rural Business funding grant available for local business to apply for up to £5000 - www.staffordbc.gov.uk/rural-business-business-funding</p>
Action	Clerk to inform SBC of details of Co-opted Councillor.
23/81	<p>To receive an update from Highways. Non received.</p> <p>Clerk reported contact had been made with SCC regarding the overgrown footpaths, along the A51 and along the footpath from Burston to Sandon – These have been reported. Priority sign still not visible from Sandon to Stafford, Clerk informed PC that this had been reported to SCC and is in process of being dealt with.</p>
23/82	<p>i)To receive Financial Statement and Bank Account Reconciliation Statement. Clerk gave a financial update. Clerk informed Parish Council that the June bank statement had not yet been received but gave details on the bank reconciliation based on the statement from May, and shared details of the un-presented cheques to reflect an up-to-date financial position.</p> <p>Councillor Wyatt asked if it was possible for the council to use online banking. Clerk updated PC she had spoken to Natwest bank and reported the online banking option was unsuitable as it did not require 2 signatories. Clerk advised there was an alternative account with Natwest which would be suitable for online banking but would incur a monthly charge. Clerk to investigate other banking options to report back at next month's meeting.</p> <p>ii) To Consider Approval of payments</p> <p>Payments were approved totalling: Net £545.46 Gross £ 552.21</p>
Actions	Clerk to investigate Banking providers with online options.
23/83	<p>To consider matters related to planning. 22/36288/OUT - Clerk reported an appeal had been made to secretary of state and that Hugo had been in contact with Councillor Frances Beaty (SBC) regarding the appeal. Clerk reported she had contacted Frances for an update and confirmed no update to feedback.</p> <p>22/36344/FUL – Clerk informed PC the application had been amended and comments to be made by 12/07/23.</p>

23/84	<p>To consider matters related to items raised by Councillors/Clerk</p> <p><u>Groundskeeping/Burston Pool</u></p> <p>Chair gave an update on areas that the PC had previously agreed to use allocated budget for grounds maintenance which included Stocks in Sandon, Burston Pool on the Cottages side and Footpath 36. Clerk reported that the contractor had been in touch to confirm work to commence from next week.</p> <p>J.Burndred, Chairman from Burston Fishing Club, was in attendance and advised that they had looked at the lease which states the fishing club is also responsible for maintaining the embankment side of the pool. J.Burndred said they were unable to maintain the pool during the first quarter of this year due to wet weather. J.Burndred also said that as a club they are willing to maintain around the whole of the pool and currently have a work party once a month where members of the club get together for maintenance of the fishing club.</p> <p>Chair reported that the arrangements for the groundskeeping around the pool had been arranged as the PC were unaware of the lease details as Councillors had previously been told they were unable to have access to the lease when requested. J.Burndred stated that the lease is private between SBC and the fishing club, but if the PC want to see a copy of the lease it wouldn't be an issue but must go no further. J.Burndred said he was attending the meeting wanting to build a relationship and good two-way communication with the PC.</p> <p>J.Burndred spoke about the rotten tree that was removed from the pool and stated that they had been contacting the Council for 2 years requesting for it to be removed before removing it themselves. Chair asked if something like that happened in future to let the PC know so they can raise with the SBC. Chair asked J.Burndred regarding clearing at the back of the pool and who's responsible. J.Burndred advised that the brash in need of clearing had accumulated over the last 3 to 4 years and that it used to be burned but was stopped following complaints of embers going into people's gardens. J.Burndred advised he had been in contact with someone to arrange it to be removed by trailer.</p> <p>J.Burndred gave an update regarding the pool:</p> <ul style="list-style-type: none"> - Fishing pegs are going to be re-slabbed to ensure there isn't a health and safety issue. - Fishing club had applied for permission to install a safety ramp for one disabled angler. They have asked for council to install and otherwise to have permission to install themselves. <p>Discussions were held regarding wildlife concerns raised at previous PC meeting. J.Burndred advised they closed the bottom end of the pool while the swans were nesting. J.Burndred advised PC that they want to encourage wildlife.</p> <p>J.Burndred shared that the Fishing Club meetings are held on the second Sunday of every month at the Greyhound Pub and that members of the PC and public are welcome to attend.</p>
Action	Clerk to update Groundskeeper contractor regarding pool maintenance.
23/85	<p><u>Burston Car Park</u></p> <p>Councillors discussed concerns regarding non-residents parking on the Burston car park and reported that vehicles owned by persons on the canal barges are often parked. Councillor Capjon reported she had contacted Canal and River Trust and had been advised the canal barges can be moored on the canal for two weeks at a time and return two weeks later. The Canal and River Trust also advised to contact police if parking is hindering, otherwise it isn't something they have authority over</p> <p>Concerns were raised that vehicles are sometimes parked on the grass triangle</p>

	J.Burndred suggested the fishing club could arrange for parking signs for the Burston car park to be provided at no cost to the PC and asked for the PC to let him know how many signs and what information is required.
23/86	<p><u>Commemoration of Kings Coronation</u></p> <p>Chair informed members of the public that suggestions on ways to commemorate the Kings Coronation had been sought during the public social event the PC held in April but no suggestions were received. Councillors informed members of public what ideas had since been suggested at previous PC meeting.</p> <ul style="list-style-type: none"> - Bench - Planters - Path to Lancaster Bomber Memorial - Brown Historical Information Sign in Sandon <p>Members of public suggested ideas to be presented for the residents to give opinion on to make it easier to give an option on then asking for suggestions. It was agreed for ideas to be put into the Compass magazine for members of the public to email opinions to the Parish Council.</p>
Action	Chair to put article in the compass magazine to request for resident's feedback.
23/87	<p><u>Planters</u></p> <p>Councillors discussed using planters to prevent parking on the grass triangles. Chair asked regarding purchasing planters. Clerk advised quotes to be obtained for next month's meeting for PC to consider.</p> <p>Concern raised by member of the public that planters were previously left un-watered. Discussions were had regarding maintaining Burston village and a member of public said they weren't aware of previous help being asked when maintaining the village, and said they were willing to help.</p> <p>Member of public(c) suggested putting out a note to residents if/when wanting help with maintenance.</p> <p>J.Burndred advised the PC and members of the public that the next Fishing Club work party will be on the 23rd July and that Councillors and members of the public are welcome to help. J.Burndred asked for tools to be brought along to help with the work party to get jobs done quicker.</p> <p>Member of public(a) asked whether any update on request for Styles to be replaced with kissing gates to make public footpath more accessible. Concerns also raised regarding the gate being locked – Clerk to contact SCC and investigate access.</p>
Action	Clerk to contact SCC regarding public footpath access.
Meeting finished at 8:30pm	
Date of next meeting 7:00pm Tuesday 4th September 2023	