

Sandon and Burston Parish Council

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www.sandonandburstonpc.org.uk

Minutes of the Meeting held at Sandon Parish Room

7pm on Wednesday 7th June 2023

Item	Detail
23/67	<p>Attendance : Councillors Ashley Hudson(Acting Chair), Kylie Hughes, Caroline Capjon, Hugo Wildblood and Gill Wyatt Beth Nicholls (Clerk) Members of public : 1</p> <p>Chair updated Councillors that a vacant seat had arisen as L.Bestwick-Meynell was unable to attend the Annual meeting in May following the elections where Declarations of acceptance of office were signed.</p>
23/68	<p>Apologies received and accepted from Cllrs Rosemary Wildblood</p>
23/69	<p>Minutes To accept and confirm minutes of the Parish Council (PC) meeting on: Tuesday 10th January 2023 - Minutes of previous meeting were approved.</p>
23/70	<p>Declarations of Interest - Non received.</p>
Action	<p>Clerk - publish and display approved minutes</p>
23/71	<p>Approval of payments</p> <p>Payments were approved totalling: Net £585.46 Gross £ 586.21</p>
23/72	<p>To consider, approve and authorise the signing of the Annual Governance Statement (AGAR) for the financial year 2022 / 2023</p> <p>Annual Governance & Accountability Return.</p> <ol style="list-style-type: none">The Internal Auditor Report was received and noted.The Certificate of Exemption unanimously approved.Each section (1-9) of Annual Governance Statement for 2022/23 was read aloud to all councillors present and each section was unanimously approved.The Accounting Statements for 2022/23 were unanimously approved. <p>Members agreed to approve the Annual Governance Statement and it was signed by the Chair.</p>
Action	<p>Clerk to send off AGAR and publish on website.</p>
23/73	<p>To receive an update and quotes for groundskeeping</p> <p>Clerk presented quote A. and quote B. for groundskeeping. Clerk reported quotes had been requested from other contractors but not received.</p> <p>Chair – Reported after receiving the quotes that the budget of £300 originally set for groundskeeping would not be enough to cover the requirements included in the obtained quotes. Chair stated the Parish Council will either need to trim down groundskeeping requirements or expand the budget.</p>

Councillor Hughes asked whether permission would be required from SCC/SBC to maintain pavement along A51 Burston to Sandon where the grass has grown onto the tarmac making path not visible.

Chair proposed the Parish Council contact SCC/SBC to raise points of concern and ascertain whether they are responsible for upkeep of the pavements along the A51 and if not to ascertain whether the Parish Council can have authority to maintain.

Councillors looked at the quotes obtained and unanimously **agreed** to proceed with the contractor who provided quote A to provide ground maintenance. Councillors agreed the main areas of concern were:

- Area around the stocks
- Burston Pool
- Footpath 36

Council unanimously **agreed** to increase Maintenance budget by £85 to cover cost of the Stocks and Burston Pool.

Chair suggested the Parish Council should first speak to fishermen to let them know agreed plans to maintain one side of the pool. Chair suggested Councillor R.Wilblood to discuss with Gareth when discussing concerns previously raised at last month's meeting.

Councillor Hughes raised concerns regarding previous clearance of pool and effects it had on the pools wildlife. Councillors **agreed** to have this as an item on next month's Agenda.

Councillors discussed an article to be written for compass/website to inform parishioners of agreed maintenance plans as the general upkeep of the parish was a concern raised at the social event held in April. Chair suggested Councillor R.Wilblood to write an article.

Actions

Councillor R.Wilblood to update Gareth on behalf of Fishermen of planned maintenance.
Councillor R.Wilblood to write article for compass/website.

Meeting finished at 8:00pm

Date of next meeting 7:00pm Tuesday 4th July 2023