

Sandon and Burston Parish Council

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www.sandonandburstonpc.org.uk

Minutes of the Annual Parish Council Meeting held at Sandon Parish Room

7pm on Tuesday 16th May 2023

Item	Detail
23/42	Attendance : Councillors (Cllrs) Rosemary Wildblood (Chair), Caroline Capjon, Ashley Hudson, Kylie Hughes, Hugo Wildblood and Gill Wyatt Staffordshire County Councillor I.Parry Beth Nicholls (Clerk) Members of public : 0
23/43	To elect a Chair of the Parish Council – R.Wilblood was nominated and accepted the position of Chair.
22/44	To elect a Vice Chair of the Parish Council – A.Hudson was nominated and accepted the position of Vice Chair
23/45	Apologies received from Leo Bestwick-Meynell
23/46	Minutes To accept and confirm minutes of the Parish Council (PC) meeting on: Tuesday 7 th March 2023 - Minutes of previous meeting were approved.
Action	Clerk - publish and display approved minutes
23/47	To consider, review and approve Standing Orders and Financial Regulations Clerk emailed Standing Order and Financial Regulations to Councillors prior to the meeting. Councillors agreed the approval of both Standing Orders and Financial Regulations.
23/48	To Confirm the Council's adoption of the Councillors Code of Conduct Clerk emailed Councillors Code of Conduct prior to the meeting. Councillors agreed the adoption of the Councillors Code of Conduct.
23/49	To review, consider and approve matters related to: <ul style="list-style-type: none">• Provision of insurance• Affiliation to Staffordshire Parish Councils Association (SPCA)• Membership to the Information Commissioners Office (ICO)• Membership to the Countryside Charity (formerly CPRE)• Membership to Support Staffordshire• Provision of financial services from Howards Accountancy• Provision of ICT services from Staffordshire County Council• Provision of Data Protection Services from Staffordshire County Council• Provision of Internal Audit from J. Heathers <p>Councillors unanimously agreed the provision of all listed above.</p>
23/50	To Consider the approval of payments Payments were approved totalling: Net £1204.93 Gross £ 1,238.43

23/51	<p>To consider, approve and authorise the signing of the Annual Governance Statement (AGAR) for the financial year 2022 / 2023</p> <p>Clerk reported an additional meeting would be required to approve and authorise the signing of the AGAR once the Internal Audit had been carried out. Section 2 of the Accounting Statements 2023/23 for Sandon and Burston Parish Council was approved and signed by the Chair.</p> <p>Date of additional meeting to be agreed.</p> <p>7:10pm Councillor I.Parry Arrived</p>
23/52	<p>To consider matters related to planning applications</p> <p>No concerns or objections. Clerk reported no update on current planning applications.</p>
23/53	<p>Highways</p> <p>Chair gave a brief report regarding the current traffic and speed concerns within Sandon and Burston and raised concerns regarding drivers on the A51 not adhering to the speed limit. The Chair stated Sandon and Burston Parish Council had previously applied for HS2 funding to help fund towards purchase of SIDS and had also made a commitment and budgeted to invest in SIDS upon completion of a speed survey and agreement of location.</p> <p>Councillor Parry presented the results of the Sandon village speed count which took place over one week from 19th April – 26th April 2023. The results showed the volume and speed of traffic has not increased since the previous survey completed in March 2017 which also took place over one week. Councillor Parry added that the survey showed very little had changed in those 6 years and in an official sense there is no speed issue within the village and 85% vehicles travelling through Sandon travelled below speed limit of 40mph.</p> <p>Councillor Parry reported there had been two recorded accidents that required emergency services, neither of the accidents were a result of speed, these incidents are ones where injury to persons have occurred and other accidents with no injury but with damage are unlikely to be recorded by the police. Councillor Parry concluded the A51 through Sandon would not be flagged up as a current location for Road Safety assessments.</p> <p>Concerns were raised regarding the quantity of large high sided vehicles passing through Sandon at speed. Councillor Wyatt questioned whether the type of the vehicles are registered within the survey data as there had been an increase in larger vehicles. Councillor Wyatt also raised concerns regarding residents crossing the road.</p> <p>Councillor Parry agreed the size of the vehicles can look scary at speed passing close by to the pavement and informed councillors he would check but did not think the type, including size and weight of vehicle, was recorded within the survey. Councillor Wyatt also raised concerns regarding HS2 and the increase of large vehicles. Concerns were also raised regarding the Canal bridge on the B5066 that has no weight limit.</p> <p>Chair highlighted blackspot areas of high concern: Canal Bridge/War Memorial junction/ Hilderstone turning and Burston turning.</p> <p>Chair asked Councillor Parry for advice on what support the Parish Council can get to address the concerns with traffic and speeding and how to build a case to request for additional support.</p> <p>Chair suggested to councillors that the Parish Council should investigate where to re-allocate the SIDS money following the results of the Speed Count Results. Councillors agreed.</p>

	<p>Councillor Parry advised there must be evidence – accident records, and petitions of members of public concerns. Suggestion was made for Sandon and Burston to be looked at as one village as it is in one Parish and one community where residents from Burston will often walk to Sandon to the shops and pub. This could then be used as a case for extending the 40mph speed limit past the Burston turning.</p> <p>Councillor Parry confirmed 4 priorities, Dog and Doublet junction being the highest risk, Bridge give way being the 2nd highest risk and the Burston and Hilderstone junctions 3rd and 4th risk. Councillor Parry suggested the Parish Council consider which to prioritise first.</p> <p>Councillor Parry agreed to look to provide Traffic Regulations to the Parish Council. Chair to explore traffic Regulations as criteria.</p> <p>Chair gave thanks to Councillor Parry. Councillor Parry left at 8:13pm</p>
23/54	<p>To receive a report from the Borough and County Councillors covering Sandon and Burston Parish</p> <p>Non received.</p>
23/55	<p>Matters related to items raised by Councillors/Clerk:</p> <p>To receive feedback on Parish Council social event held on 1st April 2023.</p> <p>Chair thanked Councillors’ Capjon Hughes and Wyatt for effort put into organising the event. Chair suggested a summary of the feedback written by Councillor Wyatt to be put onto the website and in Compass magazine.</p>
23/56	<p>To receive an update on speed concerns/SIDS</p> <p>Following on from Highways discussion and Speed Count results given by Councillor I.Parry, the Councillors agreed to re-think how best to use Parish Councils money previously budgeted for SIDS.</p>
23/57	<p>To discuss/agree marking Kings Coronation</p> <p>Councillors discussed ideas for commemorating the Kings Coronation. Ideas were given for purchasing planters, benches, wildflowers, information board for Sandon, memorial for the Lancaster bomber. Councillors discussed the idea of planters with problem raised of who would water the planter. Councillors agreed more thought to be made on best suited way to mark the Coronation.</p>
23/58	<p>To discuss/agree attendees for planning course</p> <p>Chair asked Councillors to inform Clerk if they wish to attend the Zoom planning course on 20th June 2023 7-9pm.</p>
23/59	<p>To discuss/receive quotes/agree provision of groundskeeper</p> <p>Clerk reported contact had been made with 3 different groundskeepers who required details on location and requirements.</p> <p>Councillor H.Wildblood gave an update on suggested locations.</p> <ul style="list-style-type: none"> - Around stocks in Sandon - Around the Gateways - Burston Pool - Footpath between Sandon and Burston. <p>Councillors agreed for maintenance to take place monthly. Chair asked Councillor H.Wildblood to put information together and email to Clerk to pass onto Groundskeepers to request a quote.</p>
Action	<p>Councillor H.Wildblood - Correlate information together and email to Clerk</p> <p>Clerk – Distribute information to groundskeepers</p>

23/60	<p>To receive an update on culvert and styles concerns</p> <p>Clerk gave an update on concerns previously raised by members of public at the last Parish Council meeting. Clerk reported contact had been made with Canal and River trust regarding Culvert concerns. Both from Canal and River Trust had visited but unable to see any problems and requested member of public to contact them to give more detail regarding their concern.</p> <p>Clerk informed Councillors that members of public can report damaged styles through the Borough Council websites. Councillor Hughes suggested a link to report issues is put on the Parish Council website.</p>
23/61	Councillor Capjon gave an update regarding the fallen tree which was reported via email to Clerk is still in the river. Clerk informed Councillors the Environmental Agency had advised it was the landowner's responsibility to move the tree. Clerk to contact Environmental Agency.
Action	<p>Clerk to publish link on website to report issues to SCC</p> <p>Clerk to contact Environmental Agency to request contact to be made with landowner regarding fallen tree.</p>
23/62	Chair reported they had attempted contact with caravan owners but been unable to speak to anyone. Chair asked Clerk to refer to planning authority.
Action	Clerk to contact planning authority
23/63	Councillor Capjon reported non-residents using Burston car park. Councillor Capjon requested if the sign can be moved to be more visible. Chair suggested Clerk to investigate purchasing another sign to be clearly displayed.
Action	Clerk to investigate purchasing car park sign
23/64	Councillor Hughes raised concern regarding condition of Nursery Road.
Action	Chair to call S.Shelley to discuss.
23/65	Councillor Hughes raised concerns regarding a tree cut down at the Fishing Pool following the Fishermen mowing around the pool. Concerns also raised that a swan's nest had been previously moved and swans hadn't returned.
Action	Chair to liaise with Gareth on behalf of the Fishermen and invite them to the next Parish Council meeting to discuss concerns.
23/66	The meeting closed at 8:55pm.
Date of next meeting 7:00pm Wednesday 7th June 2023	