

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

1st June 2023

To: Members of Sandon and Burston Parish Council

Dear Councillor

You are summoned to a Meeting of Sandon and Burston Parish Council which will be held on **Wednesday 7th June 2023** at **7.00pm** at **Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN**

Yours sincerely,

B Nicholls

Beth Nicholls

Parish Clerk and Responsible Financial Officer

Prior to and at the conclusion of the meeting, Members of the Public are invited to ask questions or make statements to the Council

For any Members of the Public who are unable to attend the Meeting, please submit your question or comment to the Parish Clerk by emailing clerk@sandonburston.staffslc.gov.uk prior to the meeting.

Agenda

- 1 To receive apologies for absence**
- 2 To confirm the minutes of the previous meeting**
- 3 To receive any declarations of interest**
- 4 To consider the approval of payments**
- 5 To consider, approve and authorise the signing of the Annual Governance Statement (AGAR) for the financial year 2022 / 2023**
- 6 To receive an update and quotes for groundskeeping**