

Sandon and Burston Parish Council

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www.sandonandburstonpc.org.uk

Minutes of the Meeting held at Sandon Parish Room

7pm on Tuesday 7th March 2023

Item	Detail
23/18	Attendance : Councillors (Cllrs) Rosemary Wildblood (Chair), Caroline Capjon, Hugo Wildblood and Gill Wyatt Borough Councillor Andrew Harp Beth Nicholls (Clerk) Members of public : 5
23/19	Apologies received and accepted from Cllrs Ashley Hudson and Kylie Hughes
23/20	Declarations of Interest - Non received.
23/21	Public Participation - Member of public informed council of concerns regarding footpath being blocked by scrap and raised concerns regarding general accessibility and condition of styles on public footpaths. Chair asked for this to be discussed later in the meeting.
23/22	Minutes To accept and confirm minutes of the Parish Council (PC) meeting on: Tuesday 10 th January 2023 - Minutes of previous meeting were approved.
Action	Clerk - publish and display approved minutes
23/23	Co-option of vacant seat of Parish Council Councillors agreed to Co-opt member of public Leo Bestwick-Meynell as Parish Councillor. Clerk to update elections team.
23/24	To receive reports from Borough and County Councillors - No reports received. A.Harp asked if PC had received details for planning application for a static caravan that had appeared and advised permission would be required even if temporary. PC unaware if planning application submitted. Chair to contact resident regarding planning permission requirements.
23/25	Highways – None discussed
23/26	Finance: Transactions for approval & financial position up to 31/1/23 were presented. Clerk informed PC February bank statement had not yet been received. An up-to date financial position to be emailed to councillors once received. Payments were approved totalling: Net £1,197.34 Gross £ 1,204.84 *Payment included a £50 donation to All Saints Church Sandon for the delivery of the social event flyers within the Compass magazine which Cllrs had unanimously agreed through email.
23/27	Planning applications 22/35563 – Planning refused. Appeal start date 28/02/23 22/36036/HOU Objection made 09/02/23 22/3644/FUL – End date 28/02/23 No Objections when asked via email. 23/37010/FUL – Planning application received for creation of new vehicle access from highway. Cllrs expressed concerns regarding traffic. Chair to compile and distribute concerns in an email to Cllrs – Clerk to upload comments to planning portal.
23/28	Planning Course- Clerk informed Cllrs regarding SPCA planning course on 20th June 7-9pm at a cost of £30pp. Clerk to email Cllrs with more details.

23/29	Standing Orders – Clerk distributed standing orders to Cllrs before the meeting. Cllrs approved standing orders.
Action	Chair – Contact resident regarding planning permission for static caravan. Clerk – Email Cllrs up to date financial position Chair – Distribute 23/37010/FUL planning concerns email to Cllrs Clerk – Submit comments to planning portal Clerk – Email SPCA planning training details to Cllrs
22/30	Matters related to items raised by Councillors/Clerk: SIDS Chair gave an update regarding SIDS. Highways to come out to discuss location of SIDS. Chair had spoken to I.Parry with concerns on the speed of traffic and the PC discussions to invest in SIDS. I.Parry acknowledged there is a speed issue and would investigate a full survey being carried out. Chair asked Clerk to email record of recent road incidents for clerk to forward onto I.Parry. Member of public commented on a delivery driver frequently speeding in Burston. Chair asked member of public to record and inform PC of details. PC to attempt to inform delivery company regarding concerns for drivers' speed.
Actions	Chair - to speak to Michelle Shaker (Staffs Police) Clerk – to email Chair record of recent road incidents.
23/31	Groundskeeping - Clerk gave update regarding contact made to 3 local businesses and asked if a councillors would be willing to meet to discuss requirements. Cllrs to agree on areas for required maintenance for quotes to be obtained and agreed at next meeting.
Action	Cllrs - To agree areas required for grounds maintenance Clerk – Obtain quotes
23/32	Social Event update - 7:45pm Telephone call made to Cllr Hughes, through loudspeaker, to update council of social plans for event on the 1 st April 2023. Flyers have been distributed with the compass magazine. Cllrs Hughes to discuss with Cllr Wyatt regarding catering plans on the day. Cllr Hughes suggested visuals to be displayed to give residents an idea of what SIDS are. Cllr Hughes informed PC that Panda Press had received a request for a reprint for Robert Selby booklet. Cllrs, Chair and Clerk confirmed no acknowledgement. Cllr Hughes to inform Panda Press. Cllr Hughes informed PC of concerns received from a member of public regarding a caravan and scrap in a neighbour's garden. Chair informed Cllrs Hughes of PC discussion previously in the meeting. Cllr Hughes to feed back to Member of public. 7.57pm Call with Cllr Hughes ended. Cllr Wyatt asked if any plans were being made for Kings Coronation. Cllrs discussed few options and agreed to ask the public for ideas at the social event as well as putting forward Cllrs ideas. Clerk to investigate other Parish Council's ideas/plans.
Actions	Chair – Invite Michelle Shaker Cllr Hughes - Update Panda Press re request for re-print – No PC involvement Cllr Hughes – Feedback to Member of public regarding raised concern Chair – Email Sandon Estate to enquire details of last Coronation event. Clerk – Check and confirm allocated budget for Kings Coronation Clerk – Investigate other PC plans for Kings Coronation

23/33	<p>Elections - Clerk advised the previously agreed date for the next meeting and Annual meeting needed to be put back to fit in around Elections and Kings Coronation bank holiday.</p> <p>Council agreed 16th May for the Annual PC meeting.</p> <p>Cllrs discussed the need of ID to vote in elections. If residents do not have photo ID they can sign up for free through SBC.</p> <p>Clerk informed Cllrs of posters already being displayed on PC boards with information on photo ID requirements to vote. Clerk to share information on the PC website how to sign up for free photo ID.</p>
Action	Clerk – Update website with Election ID information
23/34	<p>Possible change to Ward Boundaries - Cllrs found the email regarding possible change to ward boundaries confusing. Clerk gave information regarding email received. Comments on division arrangements to be given by 20th March with draft recommendations to be published September 2023.</p>
23/35	Support Staffs - Cllrs agreed to continue subscription to Support Staffs.
23/36	<p>Members of Public asked if any other items they would like to raise.</p> <p>Footpaths - Chair agreed with concerns raised regarding the condition of the styles on public footpaths. MOP raised concern over style at Bridge 85. Cllr Wildblood suggested Clerk contacts Footpath Officer who dealt with footpath 36. Clerk to investigate and make contact.</p> <p>Cllr Harp suggested possible funding with Support Staffs and CPRE. Clerk to investigate.</p>
23/37	Member of public raised concerns regarding overhanging foliage in need of cutting back as obscuring view of road on corner of Burston Pool. Chair and Clerk to investigate.
23/38	<p>Member of public raised concerns regarding flooding and suggested clearing out culvert. Member of public explained their concerns after previously requesting for culvert to be cleared and having to deal with the collapse of their garden which they believe due to lack of maintenance which they previously received no support to rectify this.</p> <p>Clerk to contact Canal/River trust and Environmental agency with concerns regarding the flooding risk. Suggestion made for PC to contact Lead Local Flood Authorities (LLFAS) – Clerk to investigate correct agency to contact and action this.</p>
23/39	Member of public queried the lack of busses passing through the parish. Chair to email I.Parry regarding this.
23/40	Cllr Wildblood raised issue with broken post/rail fencing in need of some maintenance on car park in Burston. Chair to do a survey and explore who's responsible for cost of maintenance.
23/41	Member of public raised concern regarding a boat left on the Burston car park. Chair suggested PC offer to help owner to move the boat to more suitable storage possibly into owner's garden.
Actions	<p>Clerk – To contact footpath officer and investigate funding possibilities</p> <p>Chair/Clerk – to investigate overhanging foliage</p> <p>Clerk – To investigate and contact agency regarding flood concerns</p> <p>Chair – Contact I.Parry regarding bus service query</p> <p>Chair – Explore who's responsible for maintenance behind Burston car park</p>
Meeting finished at 8:55pm	
Date of next meeting 7:00pm Tuesday 16th May 2023	