

# Sandon and Burston Parish Council

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[www.sandonandburstonpc.org.uk](http://www.sandonandburstonpc.org.uk)

Minutes of the Meeting held at Sandon Parish Room

7pm on Tuesday 10<sup>th</sup> January 2023

| Item          | Detail                                                                                                                                                                                                                                     |
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| 23/1          | <b>Attendance</b> : Councillors (Cllrs) Rosemary Wildblood (Chair), Caroline Capjon (arrived at 7:25PM), Ashley Hudson Kylie Hughes, Hugo Wildblood and Gill Wyatt<br>Beth Nicholls (Clerk)<br><b>Members of public</b> : 1                |
| 23/2          | <b>Apologies</b><br>Borough Councillor (BC) Andrew Harp (illness).                                                                                                                                                                         |
| 23/3          | Chair informed Cllrs of formal resignation letter received from Cllr Simon Shelley.<br>Clerk to Inform Returning Officer.                                                                                                                  |
| 23/4          | <b>Declarations of Interest</b> - None received.                                                                                                                                                                                           |
| 23/5          | <b>Public Participation.</b> Members of the public invited to address Council for a maximum of 15 minutes: No items discussed                                                                                                              |
| 23/6          | <b>Minutes</b><br>To accept and confirm minutes of the Parish Council (PC) meeting (mtg) on: Tuesday 6 <sup>th</sup> December 2022<br><br>Minutes of previous meeting were approved.                                                       |
| <b>Action</b> | <b>Clerk</b> to publish approved minutes in noticeboard and on website.                                                                                                                                                                    |
| 23/7          | <b>To receive reports from Borough and County Councillors</b><br>Clerk circulated January 2023 report from BC Cllr Frances Beatty prior to PC mtg. No comments were made on the report.<br><br>No reports were submitted from County Cllr. |
| 23/8          | <b>Highways</b><br>Details sought on B5066 closure in April 2023 for bridge repairs. Clerk to check and clarify.                                                                                                                           |
| 23/9          | <b>Finance:</b> Transactions for approval & financial position to date were presented.<br><br>Payments were approved totalling:<br><br>Net £934.16<br>Gross £ 954.91                                                                       |

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| 23/10          | <p><b>Clerk presented updated budget for 2023/24 precept.</b></p> <p>Councillors discussed maintenance of area around the pond in Burston. Councillors <b>agreed</b> to set budget for grounds maintenance at £300 - £150 for Burston and £150 for Sandon.</p> <p>Following consideration of the budget Councillors <b>agreed</b> for clerk to request Precept of £10,345.00 a 2.9% increase.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Action</b>  | <b>Clerk</b> to request precept                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 23/11          | <p><b>Planning applications</b></p> <p>22/36144/FUL 22/36145/LBC - No comments or objections had been submitted.</p> <p>Councillors requested Clerk to contact planning department to enquire possibility of receiving regular updates on current planning applications and request a visit from a planning officer to give advice as previously offered.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Action</b>  | <b>Clerk</b> to contact Planning Dept.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 23/12          | <p><b>Matters related to items raised by Councillors/Clerk:</b></p> <p><u>Road Traffic Incidents</u></p> <p>Chair gave an update on recent road traffic accidents within the Parish and gave an update following conversation with Michelle from Staffordshire Police. Michelle had advised Chair to inform her once PC had come to a decision regarding SIDS and agreed 2 highway officers would come out to discuss extending 40mph speed limit.</p> <p>Councillors suggested keeping record of recent accidents and putting a case forward to highways to support request to extend 40mph. Chair to follow up with County Council Cllr I.Parry.</p> <p>Councillors discussed importance of keeping residents informed of PC discussions regarding speed/traffic concerns and planned investment in SIDS. Councillors agreed for Clerk to write an article to be put onto the website, submitted to compass magazine and a comment to be made on Facebook Salt and Sandon group where members of public have voiced their concerns.</p> |
| <b>Actions</b> | <b>Clerk</b> to contact Highways regarding installation of mains powered SIDS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                | <b>Clerk</b> to write an article updating parishioners of speed concerns and SIDS update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 23/13          | <p><b>SIDS</b></p> <p>Clerk gave an update regarding quotes received for Solar Powered SIDS. Councillors discussed whether mains powered SIDS would be more suitable.</p> <p>Following discussions, it was <b>agreed</b> Clerk to contact Highways regarding installations of mains powered SIDS and Clerk to obtain quotes for mains powered and SIDS that also include registration number display.</p> <p>Councillors <b>agreed</b> to purchase up to 2 SIDS, number of SIDS purchased will depend on final quotes, financial reserves and grants.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Action</b>  | <b>Chair</b> to inform Michelle of Agreement to Purchase SIDS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                | <b>Clerk</b> to obtain quotes for mains powered and Registration plate display SIDS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 23/14          | <p><b>Clerk Mobile Phone</b></p> <p>Clerk presented mobile phone quotes following discussions in previous meetings.</p> <p>Councillors <b>agreed</b> for a direct debit to be set up for quote 1 of £7.50 for 24months due to basic phone requirements.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Action</b>  | <b>Clerk</b> to set up mobile phone contract/direct debit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**Any Other Agenda Items :**

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| 23/15                                                                | <b>Tree Guard</b><br>It was suggested a picture to be put onto the PC website of the recently purchased tree guard for the tree planted for the Queens Jubilee.                                                                                                                                     |
| 23/16                                                                | <b>Parish Social Event</b><br>Cllrs Hughes and Wyatt agreed to meet to discuss arrangements of the Parish Social Event that was agreed to take place on 1 <sup>st</sup> April in the Parish Rooms.<br><br>Request was made to email Cllrs Hughes and Wyatt of any suggestions for the social event. |
| 23/17                                                                | Cllr Hughes gave update on the Burston Carol Service and provided receipts for reimbursement of £8.75 for refreshments.                                                                                                                                                                             |
| <b>Actions</b>                                                       | Clerk to upload picture of tree guard on website                                                                                                                                                                                                                                                    |
|                                                                      | Cllrs to email any suggestions for social event                                                                                                                                                                                                                                                     |
|                                                                      | Cllrs Hughes and Wyatt to meet and discuss arrangements for Social Event                                                                                                                                                                                                                            |
| Meeting finished at 8:35pm                                           |                                                                                                                                                                                                                                                                                                     |
| <b>Date of next meeting 7:00pm Tuesday 7<sup>th</sup> March 2023</b> |                                                                                                                                                                                                                                                                                                     |