

# Sandon and Burston Parish Council

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[www.sandonandburstonpc.org.uk](http://www.sandonandburstonpc.org.uk)

Minutes of the Meeting held at Sandon Parish Room

7pm on Tuesday 6<sup>th</sup> December 2022

Item	Detail
22/55	<p><b>Attendance</b> : Councillors (Cllrs) Rosemary Wildblood (Chair), Caroline Capjon, Kylie Hughes, Hugo Wildblood and Gill Wyatt Beth Nicholls (Clerk) Borough Councillor Andrew Harp Arrived at:7:55pm Departed at: 8:02pm <b>Members of public</b> : 1</p>
22/56	<p><b>Apologies</b> received from Councillor Ashley Hudson</p>
22/57	<p><b>Public Participation.</b> Members of the Public are invited to address Council for a maximum of 15 minutes: No items discussed</p>
22/58	<p><b>Minutes</b> To accept and confirm minutes of the Parish Council (PC) meeting on: Tuesday 11<sup>th</sup> October 2022  Minutes of previous meeting were approved.</p>
<b>Action</b>	<p><b>Clerk</b> - publish approved minutes</p>
22/59	<p><b>To receive reports from Borough and County Councillors</b> No reports were submitted.  7:55pm Cllr Harper arrived – Chair asked Cllr Harper for an update regarding Local Plan. Cllr Harper commented there would be no impact on Sandon and Burston Parish. Chair informed PC that residents of Burston have requested for a conservation area around the pool area. Cllr Harper advised Chair can submit comment to the local plan regarding this. 8:02pm – Cllr Harper left the meeting.</p>
22/60	<p><b>Highways</b> <b>HST phase 2A road safety fund.</b> Chair updated council on proposal submitted on behalf of PC for road related safety. This included purchase and installation of 4 SIDS and other speed reduction measures. Chair explained the process for the allocated funding which will be reviewed early next year. PC discussed contingency plan to fund purchasing and installing SIDS if funding is not allocated to Sandon and Burston PC through the HST Phase 2A road safety fund.  Council <b>agreed</b> for Clerk to request quotes for SIDS.</p>

22/61	<b>Speed Management on A51</b> Chair gave an update to PC on speed reduction on A51. Chair in contact with a highways Officer and will continue discussions for reducing speed limit on A51.
22/62	<b>Flooding</b> Clerk updated PC regarding previous flooding concerns: Flooding at Dog and Doublet has been <b>Resolved</b> Flooding in Burston is land-owners responsibility.
<b>Action:</b>	<b>Clerk</b> - obtain quotes for 4 SIDS and installation
22/63	<b>Finance:</b> Transactions for approval & financial position to date were presented.  Payments were approved totalling  Net £967.44 Gross £ 1,003.94
22/64	Clerk presented draft budget for 2023/24 precept. Budget to be confirmed and precept requested in January 2023.
22/65	<b>Planning applications</b> Local Plan Chair gave update following a briefing chair attended regarding development going forward. Sandon and Burston Parish not currently named within plans.
22/66	<b>22/36026/HOU</b> – Application not yet allocated – Consultation letters to be received if application is allocated a planning officer.
22/67	<b>21/35001/FUL</b> – No objection submitted by Clerk on behalf of PC on 29/11/22
22/68	<b>22/36288/OUT</b> – Objection and PC comments submitted by Clerk on behalf of PC on 30/11/22
22/69	<b>22/36492/FUL</b> – PC agreed they were in favour with suggestion to comment and push for 40mph speed reduction – Clerk to submit to planning portal
22/70	<b>22/36256/LBC</b> - PC agreed they were in favour – Clerk to submit to planning portal
22/71	<b>22/36847/FUL</b> – Chair to write and email in favour response for Cllrs approval
<b>Action</b>	<b>Clerk</b> – Submit PC response to 22/36492/FUL and 22/36256/LBC planning applications
	<b>Chair</b> - Email response to 22/36847/FUL to Cllrs for approval
22/72	<b>Matters related to items raised by Councillors/Clerk:</b> PC <b>agreed</b> Parish social event to take place on Saturday 1 <sup>st</sup> April in Sandon Parish room.
22/73	<b>Clerk Phone</b> – Clerk updated PC on quotes for PAYG SIM. Cllrs suggested Clerk obtains quotes for contract to include a new phone for longevity.
22/74	<b>Website</b> – Cllrs <b>agreed</b> for the news page on PC website to be kept for 6 months. Suggestions also made to provide information on Mumbles Nursery and the Stone Hub.
22/75	<b>Any Other Agenda Items :</b> Plaque – Cllr Shelley provided invoice for Jubilee tree plaque. Council <b>agreed</b> for invoice of £18 to be paid to TLE Ltd.

22/76	<b>Street Lights</b> – Cllr Wildblood brought up issue with a street light not working in Burston. Cllr Capjon to report to Highways through SCC website.
22/77	<b>Minutes</b> – On behalf of a member of public, Cllr Capjon asked for most current minutes to be re-instated on the parish notice boards to be more accessible for members of public. Cllrs also suggested including key points of minutes in Compass magazine.
22/78	<b>Tree Guard</b> – Cllr Shelley presented 3 quotes for tree guard - £162.99, £277, and £303. PC <b>agreed</b> for Cllr Shelley to purchase £162.99 from Ebay and requested for invoice to be sourced for Clerk to refund.
22/79	<b>Burston Carol Service</b> – Cllr Hughes requested if a donation of £50 from PC towards refreshments. Cllrs <b>Agreed</b> to donate £50 to Burston Carol Sing a long community service. Cllr Hughes to provide receipt to be reimbursed.
<b>Action</b>	<b>Clerk</b> – Obtain quotes for mobile phone and SIM contract
	<b>Cllr Capjon</b> - Report faulty streetlight
	<b>Clerk</b> – Display recent approved minutes on noticeboards
	PC Confirmed Meeting dates for 2023: 10 <sup>th</sup> January 7 <sup>th</sup> March 2 <sup>nd</sup> May 4 <sup>th</sup> July 5 <sup>th</sup> September 14 <sup>th</sup> November
Meeting finished at 8:45pm	
<b>Date of next meeting 7:00pm Tuesday 10<sup>th</sup> January 2023</b>	