

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

5th January 2023

To: Members of Sandon and Burston Parish Council

Dear Councillor

You are summoned to the Annual Meeting of Sandon and Burston Parish Council which will be held on **Tuesday 10th January 2023 at 7.00pm at Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN**

Yours sincerely,

B Nicholls

Beth Nicholls

Parish Clerk and Responsible Financial Officer

Prior to and at the conclusion of the meeting, Members of the Public are invited to ask questions or make statements to the Council

For any Members of the Public who are unable to attend the Meeting, please submit your question or comment to the Parish Clerk by emailing clerk@sandonburston.staffslc.gov.uk prior to the meeting

Agenda

- 1. Register of members in attendance**
- 2. To receive apologies for absence**
- 3. To receive any declarations of interest**
- 4. Public Participation** - Members of the public are invited to address Council for a maximum of 15 minutes.
- 5. To confirm the minutes of the previous meeting on Tuesday 6th December 2022**
- 6. To receive a report from the Borough and County Councillors covering Sandon and Burston Parish**
- 7. To receive an update from Highways**
- 8. Finance**
 - 8.1 To receive Financial Statement and Bank Account Reconciliation Statement
 - 8.2 To consider the approval of payments
 - 8.3 To confirm 2023-24 budget and precept
- 9. To consider matters related to planning**
- 10. To consider matters related to items raised by Councillors/Clerk**
 - 10.1 To discuss recent road traffic incidents on A51
 - 10.2 To receive information/update on SIDS
 - 10.3 To receive information/quotes received for mobile phone SIM card for Clerk
- 11. To confirm date of next meeting and Annual Meeting**