

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

30 November 2022

To: Members of Sandon and Burston Parish Council

Dear Councillor

You are summoned to the Annual Meeting of Sandon and Burston Parish Council which will be held on **Tuesday 6th December 2022** at **7.00pm** at **Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN**

Yours sincerely,

B Nicholls

Beth Nicholls

Parish Clerk and Responsible Financial Officer

Prior to and at the conclusion of the meeting, Members of the Public are invited to ask questions or make statements to the Council

For any Members of the Public who are unable to attend the Meeting, please submit your question or comment to the Parish Clerk by emailing clerk@sandonburston.staffslc.gov.uk prior to the meeting

Agenda

- 1. Register of members in attendance**
- 2. To receive apologies for absence**
- 3. To receive any declarations of interest**
- 4. Public Participation** - Members of the public are invited to address Council for a maximum of 15 minutes.
- 5. To confirm the minutes of the previous meeting on Tuesday 11th October 2022**
- 6. To receive a report from the Borough and County Councillors covering Sandon and Burston Parish**
- 7. To receive an update from Highways**
 - 7.1 To receive an update on HS2 Phase 2a Safety funding
 - 7.2 To receive update on speed management on A51
 - 7.3 Flooding update

8. Finance

- 8.1 To receive Financial Statement and Bank Account Reconciliation Statement
- 8.2 To consider the approval of payments
- 8.3 To consider 2023-24 budget and precept

9. To consider matters related to planning

- 9.1 To receive update on Local Plan
- 9.2 To discuss receive update on planning application 22/36026/HOU
- 9.3 To discuss update planning application 21/35001/FUL
- 9.4 To discuss planning application 22/36288/OUT
- 9.5 To discuss planning application 22/36492/FUL
- 9.6 To discuss planning application 22/36256/LBC

10. To consider matters related to items raised by Councillors/Clerk

- 10.1 To receive update on Christmas/New Year parish gathering
- 10.2 To receive information/quotes received for mobile phone SIM card for Clerk
- 10.3 To discuss website requirements
- 10.4 To receive update on plaque for jubilee tree

11. To agree date of next meeting

- 11.1 To confirm meeting dates for 2023-24