

# Sandon and Burston Parish Council

[clerk@sandonburston.staffslc.gov.uk](mailto:clerk@sandonburston.staffslc.gov.uk)

[www.sandonandburstonpc.org.uk](http://www.sandonandburstonpc.org.uk)

Minutes of the Meeting held at Sandon Parish Room

7pm on Tuesday 11<sup>th</sup> October 2022

item	Detail
22/37	<b>Approval of clerk</b> Chair introduced Beth Nicholls to the parish council. Councillors agreed to appoint Beth Nicholls as parish clerk
22/38	<b>Attendance</b> : Councillors (Cllrs) Rosemary Wildblood (Chair), Caroline Capjon, Kylie Hughes, Hugo Wildblood and Gill Wyatt Beth Nicholls (Clerk) Borough Councillor Andrew Harp <b>Members of public</b> : 1
22/39	<b>Apologies</b> received from Councillor Ashley Hudson
22/40	<b>Public Participation.</b> Members of the Public are invited to address Council for a maximum of 15 minutes: No items discussed
22/41	<b>Minutes</b> To accept and confirm minutes of the Parish Council (PC) meeting on: Tuesday 2 <sup>nd</sup> August Minutes of previous meeting were approved.
<b>Action</b>	<b>Clerk</b> - publish approved minutes
2/42	<b>Finance:</b> Transactions for approval & financial position as date were presented.  Chair presented approval of payments list.  Updated amount of payments that were approved totalling Net £153.33 Gross £ 184.00.
22/43	<b>Highways</b> <b>HST phase 2A road safety fund.</b> Chair informed Cllrs suggestions of schemes to be returned by e-mail prior to 28th of October 2022. Chair updated Cllrs regarding telephone conversation with Michelle Shaker, Staffordshire Police Community Speed Watch (CSW).
22/43.1	Chair suggested investing in Solar panel speed indicator devices (SIDs). Chair explained considerations needed for locating SIDS including requirement of sufficient line of sight to the indicator for 200/300 yards allowing people time to react. Michelle (CSW) had advised that another local village had installed four of these at the cost of £12,476 which was inclusive of

<p>22/43.2</p> <p>22/43.3</p> <p>22/43.4</p> <p>22/43.5</p> <p>22/43.6</p>	<p>£120 per pole and £400 installation cost. The project took five to six months to be completed. Cllrs discussed applying for funding (HS2 Phase 2 safety fund). if unsuccessful, PC to fund two SIDs this financial year 22/23 and two 23/24. Cllr Harp reminded Cllrs of lottery funding, suggested approaching Michelle (CSW) to discuss other possible funding available.</p> <p>Chair suggested PC make decision on investing in either 2 or 4 SIDs at the next PC meeting (December). Chair to email Ian Parry re. 15k funding to support this development.</p> <p>Cllr Hughes queried if Burston could have updated signs as current ones in old condition. Clerk to contact Highways.</p> <p>Cllr Hughes informed Cllrs about improved cycle path along canal in Barlaston and suggested suitability for Sandon and Burston parish canal path. Chair to contact Barlaston Chair to discuss further.</p> <p>Cllrs discussed safety concerns when crossing the A51 road. Suggestions included: footpaths and refuge in the middle of road for crossing. Cllrs highlighted a subway path, currently used by farmers to move cattle under the A51 that could possibly be used for pedestrians.</p> <p>Chair to explore options and follow up extending 40mph speed limit through Burston section of A51. Chair to email Highways to raise the continued and increasing concerns.</p> <p>Cllrs discussed condition of canal bridge over Trent and Mersey Canal (Bridge 83) and safety of road users not giving way. Cllr H Wildblood – Suggested PC look for better signage to raise awareness of priority traffic.</p>				
<p><b>Action:</b></p>	<table border="1"> <tr> <td data-bbox="288 1131 384 1265"> <p><b>Chair</b></p> </td> <td data-bbox="384 1131 1444 1265"> <ul style="list-style-type: none"> <li>- Follow up extending 40mph speed limit</li> <li>- Email I.Parry re. funding</li> <li>- Contact Barlaston Chair re. cycle path and other developments.</li> </ul> </td> </tr> <tr> <td data-bbox="288 1265 384 1332"> <p><b>Clerk</b></p> </td> <td data-bbox="384 1265 1444 1332"> <ul style="list-style-type: none"> <li>- Email Highways</li> </ul> </td> </tr> </table>	<p><b>Chair</b></p>	<ul style="list-style-type: none"> <li>- Follow up extending 40mph speed limit</li> <li>- Email I.Parry re. funding</li> <li>- Contact Barlaston Chair re. cycle path and other developments.</li> </ul>	<p><b>Clerk</b></p>	<ul style="list-style-type: none"> <li>- Email Highways</li> </ul>
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<p>22/44</p> <p>22/44.1</p> <p>22/44.2</p>	<p><b>Planning applications</b> – No new applications have been made. The following planning applications were discussed :-</p> <p>Update received on previous planning application regards reinstatement of an alleged public footpath from Jolpool lane to be 5027 Utoxetter Rd Sandon. The Countryside &amp; Rights of Way Panel resolved that an order should be made to add the public footpaths to the Definitive Map of Public Rights of Way.</p> <p>5G phone mast installation – Planning application status still awaiting decision. Councillors discussed development has already commenced.</p> <p>Chair to review objection that PC submitted. PC in support of resident’s objection on grounds of work commencing without going through due process and planning documents displayed were below key with one notice which wasn't very visible.</p> <p>It was <b>agreed</b> to raise objection due to planning application not yet passed and poor communication.</p> <p>Cllrs suggested the PC communicate with the public regarding this through website and Sandon and Burston Facebook group, and PC to give formal response to resident who made</p>				

	objection.	
22/45	<b>To receive reports from Borough and County Councillors</b> Cllr Harp (SBC) raised publication of the New Local Plan and agreed to keep PC updated on new housing development.	
22/45.1	Chair updated council regarding meeting held at 5:00pm Tuesday 8 November 2022 to give Parishes an earlier opportunity to hear about the New Local Plan. Virtual session on New Local Plan preferred option: 7:30pm Wednesday 9 <sup>th</sup> November.  Chair asked Cllr Harp for update. Cllr Harper informed PC that an update will come from Borough Council. Chair advised PC would need representative to attend meeting. Cllr H Wildblood – Suggested PC hold meeting beforehand to discuss.	
22/46	<b>Items raised by PC members :</b>	
22/46/1	<b>Wreath</b> Cllrs discussed purchasing wreath to lay at Sandon memorial on Remembrance Sunday. <b>Resolved</b> Cllr Shelley to order/collect wreath. Cllr Shelley to claim money back from PC by cheque. <b>Resolved</b> Chair to lay wreath on remembrance Sunday at Sandon memorial.	
22/47	<b>Tree guard</b> Cllr Shelley suggested PC purchase a tree guard to protect Queens jubilee tree that was donated and planted by PC, to protect from livestock. Cllrs discussed if there was a plaque for the tree, and if it stated the PC had donated tree. Cllr Shelley to speak to Church regarding plaque and update at next PC meeting. Cllr Shelley to obtain 3 quotes and purchase tree guard.	
22/48	<b>Phone Sim for Clerk</b> Phone and phone number would stay with Parish Clerk. Councillors discussed if necessary and agreed it was as some residents may not have access to email and phone number could be put on website. Clerk to obtain quotes and report back.	
22/49	<b>Clerk to be signatory</b> To formally approve and minute Clerk to be signatory for PC. Cllrs agreed for Clerk to remove previous clerk as signatory – Clerk Nicholls to be instated.  Chair asked if parish rooms can be used as address for bank account. Cllr Shelley as Chair of Parish Room agreed this would be acceptable.	
22/50	<b>Online banking</b> Chair updated PC that there had been no progress from previous attempt. Clerk to consult bank on options for online banking with 2 signatory payments.	
Action	<b>Cllr Shelley</b>	- Purchase wreath - Obtain 3 quotes and purchase tree guard - Contact church regarding plaque (provide update at next meeting)
	<b>Clerk</b>	- Investigate mobile sim card options - Contact bank to update signatory's and discuss online banking

	<b>Any Other Agenda Items :</b>	
22/51	<b>Announcing new clerk on website</b> Cllr H Wildblood suggested announcing the arrival of new Clerk on PC website and to include PC contact and website details in the next Compass magazine edition.	
22/52	<b>Community sub committee</b> Chair suggested a community sub-committee meeting and asked for volunteers - Cllrs Capjon, Hughes and R Wildblood volunteered.	
22/52.1	Cllr Hughes suggested sending Christmas cards to residents with information on where to access help and support if needed due to current cost of living situation.	
22/52.2	Cllrs discussed arranging a meal for OAPs before Christmas. Cllr Hughes to speak to Greyhound / Dog Doublet as possible venues. Chair informed Cllrs proposal to be put out in couple of weeks and approved by email.	
22/53.3	Cllr Capjon informed Cllrs a resident had been advised to contact PC regarding a neighbour whose address needs updating on her medical records resulting in carers arriving at incorrect address. Chair to speak to resident and her son.	
22/53	<b>Maintenance of pool</b> Cllr H Wildblood informed Cllrs one side of the pool not being maintained well. Asked if PC can contract someone to look after land. There is no contract of lease of who owns pools and who should maintain it.  Chair proposed looking into maintenance of pool and to look at other local Parishes to explore cost of monthly maintenance.	
22/54	<b>Flooding</b> Cllr Shelley requested update regarding flooding at Dog and Doublet. Cllr H Wildblood Highlighted flooding also in Burston Clerk to look back into sent emails from previous Clerk to Highways and provide update to PC.	
<b>Action</b>	<b>Cllr Hughes</b>	- Contact possible venues for OAP meal
	<b>Chair</b>	- Contact resident re. address update - Look into possibility of pool maintenance
	<b>Clerk</b>	- Update website with introduction - To look at previous contact with Highways re. flooding and provide update
	Meeting finished at 9:00pm	
	<b>Date of next meeting 7 :00pm Tuesday 6th December 2022</b>	