

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

5th October 2022

To: Members of Sandon and Burston Parish Council

Dear Councillor

You are summoned to the Annual Meeting of Sandon and Burston Parish Council which will be held on **Tuesday 11th October 2022** at **7.00pm** at **Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN**

Yours sincerely,

B Nicholls

Beth Nicholls

Parish Clerk and Responsible Financial Officer

Prior to and at the conclusion of the meeting, Members of the Public are invited to ask questions or make statements to the Council

For any Members of the Public who are unable to attend the Meeting, please submit your question or comment to the Parish Clerk by emailing clerk@sandonburston.staffslc.gov.uk prior to the meeting

Agenda

1. Apologies

2. **Minutes** - To confirm the minutes of the previous meeting

3. **Finance** – To consider the approval of payments

3.1 Clerk ILCA and 1:1 Course

4. **Planning** - To consider matters related to planning applications

4.1 To receive update on previous planning application regarding reinstatement of alleged public footpath from Jolpool Lane to B5027 Uttoxeter Road, Sandon

5. **Highways update**

5.1 To discuss HS2 Phase 2a Road Safety fund – suggestions of schemes to be returned by email prior to 28 October 2022.

5.2 Update on speed management on A51

6. **Report from the Borough and County Councillors covering Sandon and Burston Parish**

7. **Items Raised by Councillors/Clerk** – To discuss

7.0 5G Phone Mast installation

7.1 Remembrance Day – wreath laying

7.2 Steel tree guard to be purchased for the Sandon Queens Jubilee Tree

7.3 Mobile phone number – SIM for clerk

7.4 Banking – Clerk to be signatory

7.5 Online banking update

8. **Date of next meeting** - to be agreed