

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

Minutes of the Meeting held on Thursday 19th May 2022

- 22/01** Attendance:-
Councillors Simon Shelley, Caroline Capjon, Ashley Hudson and Hugo Wildblood
- In attendance:-
Hannah Marr (Parish Clerk and Responsible Financial Officer) and Councillor Andrew Harp (Stafford Borough Council)
- 22/02** To elect a Chair of the Parish Council
- Members **resolved** to elect Councillor Rosemary Wildblood as Chair of the Parish Council
- As the Chair was absent from the meeting, Members **resolved** that Councillor Simon Shelley would Chair the meeting
- 22/03** To elect a Vice Chair of the Parish Council
- Members resolved to defer this item until a future meeting
- 22/04** To receive apologies for absence
- Apologies were received from Councillors Kylie Hughes, Rosemary Wildblood and Gill Wyatt
- 22/05** To confirm the minutes of the previous meeting
- Members approved the minutes of the previous meeting
- 22/06** To consider, review and approve Standing Orders and Financial Regulations
- Members resolved to approve Standing Orders and Financial Regulations
- 22/07** To confirm the Council's adoption of the Councillors Code of Conduct
- Members resolved to confirm the Council's adoption of the Councillors Code of Conduct
- 22/08** To review, consider and approve matters related to:-
- Provision of insurance
 - Affiliation to Staffordshire Parish Councils Association (SPCA)
 - Membership to the Information Commissioners Office (ICO)
 - Membership to the Countryside Charity (formerly CPRE)
 - Membership to Support Staffordshire
 - Provision of financial services from Howards Accountancy
 - Provision of ICT services from Staffordshire County Council
 - Provision of Data Protection Services from Staffordshire County Council
- Members resolved to approve the items

22/09 To consider the approval of payments

Members approved payments totalling:-

- Net: £1,229.39
- Gross: £1,249.05

22/10 To consider matters related to planning applications

There were no matters to discuss

22/11 To receive an update from Highways

There was no update to receive

22/12 To receive a report from the Borough and County Councillors covering Sandon and Burston Parish

Councillor Andrew Harp provided an update

22/13 To consider matters related to items raised by Members

There were no matters to consider

The meeting closed at 8.13pm

Signed: (Chairman)	
Date:	