

Sandon and Burston Parish Council

Email: clerk@sandonburston.staffslc.gov.uk

Website: www.sandonandburstonpc.org.uk

9th June 2022

To: Members of Sandon and Burston Parish Council

Dear Councillor

You are summoned to the Annual Meeting of Sandon and Burston Parish Council which will be held on **Thursday 16th June 2022 at 7.30pm at Sandon Parish Rooms, Lichfield Road, Sandon, Stafford ST18 0DN**

Yours sincerely,

H Marr

Hannah Marr
Parish Clerk and Responsible Financial Officer

Prior to and at the conclusion of the meeting, Members of the Public are invited to ask questions or make statements to the Council

For any Members of the Public who are unable to attend the Meeting, please submit your question or comment to the Parish Clerk by emailing clerk@sandonburston.staffslc.gov.uk prior to the meeting

Agenda

- 1 To receive apologies for absence
- 2 To confirm the minutes of the previous meeting
- 3 To elect a Vice Chair of the Parish Council
- 4 To consider the approval of payments
- 5 To consider, approve and authorise the signing of the Annual Governance Statement (AGAR) for the financial year 2021 / 2022
- 6 To consider matters related to planning applications – none at the time of printing the agenda
- 7 To note an update regarding the Local Plan
- 8 To receive an update from Highways – none at the time of printing the agenda
- 9 To receive a report from the Borough and County Councillors covering Sandon and Burston Parish
- 10 To consider correspondence received by the rural school transport action group and the request to lobby Staffordshire County Council for reinstatement of post 16 vacant seat scheme in light of the latest exemption rules
- 11 To consider matters related to a creation of an action matrix
- 12 To consider matters related to items raised by Members
- 13 To consider the adoption of a Scheme of Delegation
- 14 To consider future dates of Parish Council Meetings

