

£609.00 PAYE £143.40 LGA 1972 s 111.

- 21.132.2.2 Invoice – Reimbursement of Clerk Microsoft 365 Annual Subscription £49.99 plus VAT £10.00 Total £59.99. LGA 1972 s 111.
- 21.132.2.3 Invoice – Reimbursement of Clerk Stationery HP Instant Ink 31 August – 29 September 2021 £2.91 plus VAT £0.58 Total £3.49; 30 September – 30 October 2021 £2.91 plus VAT £0.58 Total £3.49; 31 October – 30 November £2.91 plus VAT £0.58 Total £3.49; Wilko Copier Paper £2.50 plus VAT £0.50 Total £3.00; Ryman Envelopes £3.99, Reinforce Rings £3.49 Total £7.48 inc VAT £1.25. Grand Total £20.95. LGA 1972 s 111.
- 21.132.2.4 Sandon Parish Room Trustees – Hire of Parish Room for Parish Council meetings during 2021 Total £200. LGA 1972 s 111.
- 21.132.2.5 Invoice Glasdon Gateways – 1.3m slat w 2m x h 1.8m – C/W Crossbar White including Gateway Sign Kit Welcome to Sandon and Burston 1150 x 355m B/W HIP – Vert Bars Unit Price £985.49, and 2 Gateways 3 slat 1.5m x h 1.8m – W/O Crossbar White £955.74 each - price £1,911.48. Total Price £2,896.97 plus VAT £579.40. Total payable £3,476.37. Local Government and Rating Act 1997 s30.
- 21.132.2.6 **RESOLVED:** Councillors confirmed their agreement to the above expenditure.

21/133 Finance. Financial payments – Request for authorization – none.

- 21.133.1 The Clerk summarized the Parish Council’s current financial position and asked that consideration be given to spend of the remaining Concurrent Function Allowance. It was proposed that the underspend could be allocated towards spend on celebrating the Queen’s Platinum Jubilee.
- 21.133.2 The Clerk asked that the Council decide on the level of the Precept for 2022/23. Details of the tax base, government grant and Concurrent Function Allowance were shared with Councillors. Following discussion, it was agreed to set the precept at £163.64 (Band D equivalents) (compared to £164.59 in 2021-22). The level of the Local Council Tax Support Government Grant to be treated as a contribution to the overall precept amounts to £388.61 – the same as last year). This will mean an increase of .99p per Band D property.

RESOLVED: To set the precept of £9,878 which results in a 1.9% increase to householders in the Parish Council element of the Council Tax bill compared with the current year.

Budget 2022-23	
Recipient	£
Staffordshire Parish Councils’ Association	150
Insurance	650
Parish Council Meetings – room hire	300
External Audit	100
Internal Audit	70

General Data Protection Regulations (inc. ICO fee £40)	200
CPRE membership	40
Clerk's Salary	3000
Clerk's Home Office Costs	100
Clerk's Expenses (Stationery, Postage, Stamps)	150
Clerk's Expenses (Mileage)	200
Accountant (Payroll & Pension Regulator fees)	160
Training (Seminars, Courses & Books)	100
Chairman's Allowance	0
Community Link Service	250
Royal British Legion (Wreath)	20
Support Staffordshire	25
McAfee & Microsoft – renewal of annual licenses	150
New line - Parish Council Social Events	713
New line – SCC website gold support package fee	200
	6478
Allocated Funds	
War Memorial Maintenance	0
Highways/RoW Maintenance	2000
Bus Shelter Maintenance	300
Burston Car Park (maintenance)	0
Election Contingency	0
Bench Maintenance	250
Noticeboards	650
Burston Pool Safety	200
Gross figure including any Grant	9878

21/134

Planning – The following applications were awaiting a decision:

21/34944/OUT – Development of lodges, manager's accommodation, and associated infrastructure on land south of Burston Lane, Burston.

21/34090/FUL – Hardiwick Farm, Kiplass Lane, Sandon – Construction of a milking parlour and associated facilities, collecting yard and cow handling yard.

21/35001/FUL Romer Farm, Butterhill Bank, Burston – Proposed conversion of five agricultural barns to form four new dwellings with proposed car port and garden buildings.

21/35090/HOU New Romer Farmhouse, Butterhill Bank, Burston. Side extension exceeding 4m in height.

21.135

Highways Update

Footpath 44 – The Clerk reported that a response had been received from the County Footpaths Officer regarding clearance of Footpath 44. This has been inspected by an Officer and was deemed to be passable at the present time. Councillor H Wildblood volunteered to clear the path.

Burston Grid – no further update following the meeting between Councillor H Wildblood, the Clerk and Paula Lees, County Highways. Clerk to chase progress.

21/136

Report from Borough Councillor. Councillor Harp reported that the

Borough Council had approved the budget on 18 January with a 1.9 per cent increase for 2022-23.

21/137 Report from County Councillor. No report.

21/138 Items raised by Member Councillors/Clerk

21.138.1 Councillors Hughes asked if consideration could be given to Planting a Tree for the Jubilee (in conjunction with Woodland Trust). Councillor Shelley reported that he had had discussions with the Sandon Estate regarding a celebration and it had been suggested that the Parish Council organize a celebration on Black Hill in conjunction with Sandon Church. It was suggested that a representative of Sandon Hall be invited to a future meeting to discuss proposals.

RESOLVED: Councillors Shelley, Capjon, Hughes and Hugo Wildblood agreed to form a Working Group to take the Queen's Platinum Jubilee Celebrations.

21.138.2 The Chairman had received a letter from Elizabeth Jarrett, Churchwarden, Sandon Church, requesting the support of the Parish Council in their bid for Lottery Funding.

RESOLVED: To send a letter of support to Janet Dawson, Treasurer, Sandon Church.

21.138.3 Civic Amenity Visits. The Chairman had received a request from Stafford Borough Council asking if the Parish Council wished to receive Civic Amenity Visits.

RESOLVED: Clerk to write to Stafford Borough Council declining the offer of Civic Amenity Visits.

21.138.4 Councillor Hudson asked if a letter could be sent to the County Council regarding the use of the Stone Recycling Centre by users from outside the area. He stated that he had written to Councillor Parry about this matter.

RESOLVED: To write to the Director of Economy, Infrastructure and Skills at Staffordshire County Council regarding the use of Stone Recycling Centre by users who live outside the area.

21.138.5 Councillor Hughes thanked Councillor Shelley for filling in the potholes in Station Avenue. Councillor Hughes will ask Mumbles Nursery to copy Councillor Shelley into any correspondence with Sandon Estate regarding the new footpath in front of the Club room.

21.138.6 Councillor Wyatt stated that she was unable to attend the Stone Area Liaison Group on Wednesday next. She asked if there was any information regarding the road closure on the A51.

RESOLVED: Clerk to check TTROs regarding road closures.

21/139 Correspondence

21.139.1 Staffordshire Parish Councils Association – weekly updates forwarded to Members.

21.139.2 Staffordshire County Council – updates forwarded to Members by email.

21/140 Any Other Correspondence – none.

21/141 Date of Next Meeting – 17 February 2022.

The Chairman presented Tina Gould with flowers and a card and Councillors and the public thanked her for her service to the Council and wished her well in her retirement.

The meeting concluded at 8.45 p.m.

SignedChairman

Date.....

**Public Participation Meeting
Notes of the meeting held prior to the
Parish Council meeting held on 20 January 2022
at 7.40 p.m. Concluding 7.50 p.m.**

Present:

Councillor S Shelley	Chairman
Councillor C Capjon	
Councillor A Hudson	
Councillor K Hughes	
Councillor H Wildblood	
Councillor G Wyatt	

Borough Councillor: Councillor A Harp

Apologies: Councillor R Wildblood (Holiday).

Clerk: Mrs T Gould

Parishioners: Martin and Louise Rundle. Janet and Robert Selby

Mr Selby asked if the following objections to 21/34944/OUT – Development of lodges, manager’s accommodation and associated infrastructure on land south of Burston Lane, Burston could be taken into consideration:

1. There were three mistakes in the map that accompanied the plans, prompting the question as to how accurate the overall map was.
2. How many waste bins will each chalet have? If each chalet has 3 bins this could amount to 45 in total.
3. Will the site have 1 or 15 septic tanks?
4. Who will deal with grass cutting?
5. Will the field be mowed?
6. The report states there are no trees, however there are trees on the site. Will there be more planted?
7. There is concern regarding the extra traffic down Burston Lane.
8. How will the site be served with electricity, underground or overground?
9. What street lighting is planned?
10. Concern regarding the road on to the site.
11. The report says that there is no sheep grazing in the field, but there is.

12. Will there be an archaeological survey? There may be signs of an early settlement of the site which is next to St Rufin's Church.

Councillor Wildblood explained that the closing date for comments was 20 January and there would be an opportunity to appeal.

Councillor Hudson added that it was his understanding that the matter had been called-in by Councillor Beatty.

Details of the progress of the application can be found on the Borough Council's website.

Councillor Wildblood agreed to contact the Stone and Eccleshall Gazette about this issue.

Clerk to send details of the CPRE to Councillor H Wildblood.

Mrs Selby stated that Footpath 36 had eroded in two places. Martin Rundle to send the Clerk photos. Clerk to report this matter through the County Footpaths portal.

Public Participation Meeting
Notes of the meeting held prior to the
Parish Council meeting held on 20 January 2022
at 8.40 p.m. Concluding 8.45 p.m.

Present:

Councillor S Shelley	Chairman
Councillor C Capjon	
Councillor A Hudson	
Councillor K Hughes	
Councillor H Wildblood	
Councillor G Wyatt	

Borough Councillor: Councillor A Harp.

Apologies: Councillor R Wildblood (Holiday).

Clerk: Mrs T Gould.

Parishioners: Martin and Louise Rundle. Janet and Robert Selby.

Mrs Selby raised an issue regarding the overgrown footpath on the A51. Councillor H Wildblood to send a photo to the Clerk. Clerk to report this matter.

Mrs Selby asked if Burston Bus Shelter could be tidied up. Councillors H Wildblood and Hudson to deal with this. Paint for bus shelter had been donated to Councillor Hudson by the Clerk.

Louise Rundle stated that the gully near to the tree planted for Mr Siddall was blocked. Photo of blocked gully to be sent to the Clerk.