



- 21.108.1 Financial Statement and Bank Account Reconciliation. Presented by Clerk and checked.
- 21.108.2 Financial Payments and requests for authorization
- 21.108.2.1 Panda Press £69.00. 150 leaflets for Parish Council Social. Councillors had authorized payment of the invoice by email. LGA 1972 s111.  
**RESOLVED:** Councillor endorsed payment of the invoice.
- 21.108.2.2 Renewal of McAfee Virus Protection for one-year due 13 November 2021. Reimbursement to Clerk £89.99 being £74.99 plus VAT £15.00 (amount transferred from Clerk's bank account 14.10.21). Approved 30 September 2021. LGA 1972 s111.  
**RESOLVED:** To reimburse the Clerk £89.99.
- 21.108.2.3 Aspli Pool Safety Equipment £532.84 (not £523.84 as stated on agenda) plus VAT £106.57 Total £639.41. Funded from Unallocated funds.  
**RESOLVED:** To pay the invoice.  
The following additional requests for payment were made:
- 21.108.2.3.1 The Chairman submitted a receipt for Hanson Fast Set Postfix concrete that he had purchased to fit the above pool safety equipment £23.44 plus VAT £4.69. Total £28.13.  
Pool safety equipment now installed and added to the Fixed Asset Register. Clerk to contact BHIB regarding updating insurance schedule. Councillors thanked the Chairman for fitting the pool safety equipment.  
**RESOLVED:** To reimburse the Chairman.
- 21.108.3 Parish Council Social. Councillor Wyatt submitted receipts for £8.73 and £5.97 for purchase of tea/coffee/milk and paper cups respectively for the Parish Council Social.  
**RESOLVED:** To reimburse Councillor Wyatt £14.70.
- 21/109** Setting the Parish Council precept for 2022/23. Details of the Tax Base for 2022-23 had been received and were shared with Councillors. The Clerk presented calculations on the basis of retaining the precept at the same level as 2021/22. Councillors acknowledged the draft budget and agreed to come back with final proposals at the December meeting. Councillors discussed taking over the responsibility for maintenance and upkeep of Burston War Memorial and possibility of re-siting it. The Chairman proposed that in 2022/23 the Parish Council buy wreaths for Sandon and Burston War Memorials.  
**RESOLVED:** Chairman to write to Royal British Legion to seek their views on taking over the responsibility for the maintenance and upkeep of Burston War Memorial and possibility of re-siting.
- 21/110** **Report from Borough Councillor.** Councillor Harp had no update.
- 21/111** **Report from County Councillor.** No report.
- 21/112** **Planning.**
- 21.112.1 Applications received by the Parish Council for consultation since the last meeting:  
Burston Hall 21/34150/FUL & 21/34151/LBC. Alterations and change of

use of former piggery to ancillary accommodation to include demolition of outbuildings and construction of new tractor store. Closing date for comments: 3 December 2021.

- 21.112.1.1 Councillor Hudson declared an interest and left the room for this item.
- 21.112.1.2 **RESOLVED:** To recommend approval.
- 21.112.2 Applications awaiting decision as at 18.11.21:  
21/34090/FUL Hardiwick Farm, Kiplass Lane, Sandon . A letter had been sent to the Chief Executive, Stafford Borough Council on this matter.
- 21.112.3 Burston Villa Farm. The Clerk reported that a response had been received from Stafford Borough Council and their Conservation Officer and Development Manager were taking the matter up with the owner.

Councillor Harp left the meeting.

### **21/113 Items raised by Member Councillors/Clerk**

- 21.113.1 Councillors Wyatt and Hughes reported back on the outcome of the Parish Council Social event. 24 members of the public had attended, and feedback had been positive. Oak Tree Farm, Councillor Shelley and Stafford Wildlife Trust had provided exhibitions/stalls. A summary of feedback from the event had been circulated to Councillors. Councillor Hudson proposed that Councillors take time to reflect on the proposals and discuss at the next meeting. Councillors indicated that they wished to undertake a similar consultation next year and that Parish funds should be set aside for the purpose.
- 21.113.2 A number of Highways issues had been raised. Chairman to write to Councillor Parry and Richard Rayson to request his attendance at the next meeting to address the highways issues.
- 21.113.1.1 **RESOLVED:** Councillors Wyatt and Harp to review feedback and learning from the event and share with Councillors. Chairman to write to Police, Crime and Fire Commissioner to request his attendance at a future meeting.

Councillor Hudson left the meeting at 9.00 p.m.

- 21.114 Bench – Burston Pool. The Chairman reported that Mr Pilling’s family had bought and installed at Burston Pool. The Bench ends obtained from Stafford Borough Council were still with the Chairman.
- 21.114.1 **RESOLVED:** To defer discussion on the installation of a further bench until the next meeting.
- 21.115 Installation of Gate Ways. Councillor Hudson requested that the Chairman write to the householders in whose vicinity the gates would be installed.
- 21.115.1 **RESOLVED:** Chairman to write to householders as requested.
- 21.116 Footpath 44. The Clerk reported that the overgrown footpath had been reported to Network Rail with photographs.
- 21.117 Councillor R Wildblood reported that she had fallen and broken her elbow on 15 November on an uneven footpath close to the kissing gate on footpath 36. The Clerk had reported the matter to the Principal Rights of Way Officer.  
**Note by Clerk:** The Principal Rights of Way Officer reported on 19.11.21

that the uneven timbers had been removed. Further work to remove the timbers would be undertaken.

- 21.118 Queen's Platinum Jubilee. Discussion regarding marking this event and possibility of holding a picnic near Trentham Tower. Councillors requested a formal approach to Lord Harrowby.  
Note by Clerk: Chairman asked that this be deferred as a proposal had been made to work with Sandon Church to celebrate the Jubilee.
- 21.119 The Chairman stated that the Sandon Estate had ordered stone for the repair of Station Avenue.
- 21.120 The Chairman reported that Sandon Stores would like to cater for a meal for senior citizens.
- 21.120.1 To reconsider this idea in the New Year.
- 21.123 Community Transport. Councillor Wyatt had been in touch with Community Transport. Cost £7 one off cost per year for individuals and £7.50 for a trip to Stafford (one-way). One local resident had expressed an interest.
- 21.124 Councillor Hughes asked if more consideration could be given to promoting the use of Sandon Parish Room.
- 21.124.1 **RESOLVED:** Councillor Hughes to attend next meeting of Sandon Parish Room Trustees.
- 21/125 Correspondence**
- 21.125.1 Staffordshire Parish Councils Association. Noted.
- 21.125.2 Staffordshire County Council. Noted.
- 21/126 Any Other Correspondence** – none.
- 21/127 Date of Next Meeting** – 19 December 2021 at 7.30 p.m. Sandon Parish Room.

The meeting concluded at 9.12 p.m.

Signed .....Chairman

Date.....

**Public Participation Meeting**  
**Notes of the meeting held prior to the**  
**Parish Council meeting held on 18 November 2021**  
**at 7.30 p.m. Concluding 7.31 p.m.**

**Present:**

Councillor S Shelley	Chairman
Councillor R Wildblood	
Councillor A Hudson	
Councillor K Hughes	
Councillor H Wildblood	
Councillor G Wyatt	

Borough Councillor: Councillor A Harp

Apologies: Councillor C Capjon

Clerk: Mrs T Gould  
Parishioners: Martin and Louise Rundle.

No matters raised.

**Public Participation Meeting  
Notes of the meeting held prior to the  
Parish Council meeting held on 18 November 2021  
at 9.12 p.m. Concluding 9.15 p.m.**

**Present:**

Councillor S Shelley	Chairman
Councillor R Wildblood	
Councillor A Hudson	
Councillor K Hughes	
Councillor H Wildblood	
Councillor G Wyatt	

Borough Councillor: Councillor A Harp.  
Apologies: Councillor C Capjon.

Clerk: Mrs T Gould.  
Parishioners: Martin and Louise Rundle.

Mr Rundle stated that a kayak had been removed from the canal. Bridge 86 had a crack in it. There were some issues of accessibility along the towpath. Matters to be reported to the relevant authorities. Mr and Mrs Rundle thanked the Clerk for her contribution to the work of the Parish.

The meeting closed at 9.15 p.m.