

You are hereby summoned to attend a Meeting of  
**SANDON and BURSTON PARISH COUNCIL**

on WEDNESDAY, 9 June 2021

at Sandon Parish Room\*

Commencing at 7.30 p.m.

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

## **AGENDA**

**04.06**

- 1 Apologies**
- 2. Minutes** – To receive and confirm the minutes of the meeting held on 19 May 2021.
- 3. Chairman’s Announcements**
- 4. Declarations of Interest**
- 5. Burston Pool** (Borough Council representative Phil Gammon to attend for this item).
  - 5.1 Burston Pool – safety. (Update from Clerk).
- 6. Report from Borough Councillor**
  - 6.1 Gate in Fence at Burston
  - 6.2 Councillor Beatty’s Newsletter – forwarded by email.
- 7. Report from County Councillor**
- 8. Outstanding Matters - Highways update** (Councillor Ian Parry in attendance)
  - 8.1 Road safety – A51
  - 8.2 Burston Grid. Flooding reported 18 January. Ref 4224265.
  - 8.3 Flooding outside Dog and Doublet reported 13 October. Ref 4215077.
  - 8.4 Verges – Burston Lane.
  - 8.5 Gate ways.
- 9. Planning**
  - 9.1 Applications received by the Parish Council for consultation since last meeting – 21/34090/FUL Hardwick Farm, Kiplass Lane, Sandon. Construction of milking parlour and associated facilities, collecting yard and cow handling yard. Comments requested by 24 June 2021.

9.2 Applications awaiting decision – *none*.

## **10. Finance**

10.1 Financial Statement and Bank Account Reconciliation Statement – attached.

10.2 Financial Payments - Requests for authorization:

10.2.1 Clerk's Quarterly Salary (to be confirmed). LGA 1972 s112 (2)

10.3 Bank Mandate change. Councillor Capjon – confirmation name added to mandate.

## **11. Items Raised by Member Councillors / Clerk**

11.1 Fixed assets – Bench – Burston Pool – repaired.

11.2 Bus Shelter Maintenance.

11.3 Councillor Hughes attendance on Councillor Fundamentals training course - 25 June 2021, previously approve. Course full – deferred to September – cost £25.00.

## **12. Correspondence**

12.1 Staffordshire Parish Councils Association – Weekly email updates emailed to Members

12.2 Staffordshire County Council – updates forwarded by email.

12.3 Stone Town Council – invitation to Chairman and Escort to attend Civic Sunday 11 July 2021 at Parish Church of St. Michael and St. Wulfad, Stone on Sunday 11 July 2021 at 10.45 a.m. followed by reception at Frank Jordan Centre. (Subject to national position on Covid-19).

## **13. Any other correspondence received by the meeting date - for information.**

**14. Date of Next Meeting:** Wednesday 14 July 2021 commencing at 7.30 p.m.

14.1 Dates of Meetings 2021-22 all meetings to commence at 7.30 p.m.

14 July, 11 August, 8 September, 13 October, 10 November, 8 December, 12 January 2022, 9 February, 9 March

\* Please note that 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' came to an end on 7 May 2021 and the Parish Council must now hold meetings in public. Every effort has been made to ensure your safety at this meeting. Windows and doors will be opened (please dress in warm clothing). Attendees (except those in a support bubble) will be seated 2m apart. Everyone will be asked to wear a face mask when not speaking. Hand sanitiser will be available. Surfaces will be cleaned before and after the meeting. Attendees are asked to have a lateral flow test before attending. If you have any queries, please contact the Parish Council Clerk.

4 June 2021 Tina Gould, Clerk & Responsible Financial Officer  
Telephone 07503 167538.