

You are hereby summoned to attend a Meeting of  
**SANDON and BURSTON PARISH COUNCIL**

on WEDNESDAY, 14 July 2021

at Sandon Parish Room\*

Commencing at 7.30 p.m.

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

## **AGENDA**

**09.07**

- 1. Apologies**
- 2. Minutes** – To receive and confirm the minutes of the meeting held on 9 June 2021.
- 3. Chairman’s Announcements**
- 4. Declarations of Interest**
- 5. Finance**
  - 5.1 Financial Statement and Bank Account Reconciliation Statement – attached.
  - 5.2 Financial Payments - Requests for authorization:
    - 5.2.1 Staffordshire County Council – Data Protection Service for 12 months - £160. LGA 1972 s111.
    - 5.2.2 Consideration of quotes for provision and installation of gate ways. Highway Act 1980 s31.35
  - 5.3 Review of budget for current year.
- 6. Burston Pool - update**
  - 6.1 Burston Pool – safety. Response from letter to Commissioner for Police, Fire and Crime.
- 7. Report from Borough Councillor**
- 8. Report from County Councillor**
  - 8.1 Gate in Fence at Burston
- 9. Outstanding Matters - Highways update**
  - 9.1 Road safety – A51. Responses to letters to County Commissioner for the Built Environment and Chief Superintendent Giles Parsons. Acknowledgement received from William Cash MP.
  - 9.2 Burston Grid. Flooding reported 18 January. Ref 4224265.
  - 9.3 Flooding outside Dog and Doublet reported 13 October. Ref 4215077.

9.4 Verges – Burston Lane.

## **9. Planning**

9.1 Applications received by the Parish Council for consultation since last meeting – none.

9.2 Applications awaiting decision as at 9.7.21 – 21/34090/FUL Hardiwick Farm, Kiplass Lane, Sandon. Construction of milking parlour and associated facilities, collecting yard and cow handling yard. Comments requested by 24 June 2021.

## **10. Items Raised by Member Councillors / Clerk**

10.1 Bus Shelter Maintenance.

10.2 Replacement of felled tree Burston Pool (Councillor H Wildblood).

10.3 Boundary Commission for England - 2023 Boundary Review

[2023 Review | Boundary Commission for England \(independent.gov.uk\)](https://independent.gov.uk/2023-review/)

## **11. Correspondence**

11.1 Staffordshire Parish Councils Association – Weekly email updates emailed to Members.

11.2 Staffordshire County Council – updates forwarded by email.

11.3 Letter from Mike Deegan Consulting.

## **12. Any other correspondence received by the meeting date - for information.**

**13. Date of Next Meeting:** Wednesday 11 August 2021 commencing at 7.30 p.m.

13.1 Dates of Meetings 2021-22 all meetings to commence at 7.30 p.m. - 8 September, 13 October, 10 November, 8 December, 12 January 2022, 9 February, 9 March

\* Please note that ‘The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020’ came to an end on 7 May 2021 and the Parish Council must now hold meetings in public. Every effort has been made to ensure your safety at this meeting. Windows and doors will be opened (please dress in warm clothing). Attendees (except those in a support bubble) will be seated 2m apart. Everyone will be asked to wear a face mask when not speaking. Hand sanitiser will be available. Surfaces will be cleaned before and after the meeting. Attendees are asked to have a lateral flow test before attending. If you have any queries, please contact the Parish Council Clerk.

9 July 2021 Tina Gould, Clerk & Responsible Financial Officer  
Telephone 07503 167538.