

## SANDON and BURSTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 11<sup>th</sup> October 2017 At Sandon Parish Room Commencing at 7.35pm. Following Public Participation which commenced at 7.30pm.

#### Present

Councillor C Capjon  
Councillor R Harris  
Councillor P Hickey  
Councillor G Massey  
Councillor J Millington  
Councillor S Shelley                      Chairman  
Councillor R Wildblood  
District Councillor      Councillor A Harp

Parishioners :-                      Mr & Mrs Rundle, Mr & Mrs Selby, Mr Perry, Mr Phillips,  
Mr & Mrs Brookes, Mr Wildblood, Mr Capjon, Mrs Tams

Clerk    B A Boughey

- 17/081**                      **Apologies**                      *None*  
17/081.1                      Other Apologies                      County Councillor      Councillor I Parry
- 17/082**                      **Minutes**  
RESOLVED that the minutes of the Parish Council meeting of 13<sup>th</sup> September 2017 be signed by the meeting Chairman.
- 17/083**                      **Chairman's Announcements**                      *None*
- 17/084**                      **Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.**  
None declared.
- 17/085**                      **Outstanding Matters**                      Reports and Updates  
17/085.1                      Burston Pool Fishing Stages  
Burston residents who live around the Pool were asked if they have any objections to additional fishing stages being installed on the Burston Lane side.  
17/085.1.1                      Report from Councillor Wildblood.  
Three residents were against any additional fishing stages but the majority were in favour subject to the following issues being suitably addressed :- design / appearance, not causing any recurring damage to the newly restored section of the bank, parking of vehicles.  
17/085.2                      Footpath 36 - Burston Pool to the Canal Bridge - Proposed work to stabilise the bank.  
17/085.2.1                      No decision made by the County Council Rights of Way Department on the Community Paths Initiative bid. Proposed site meeting with Rights of Way officer awaited.  
17/085.2.2                      RESOLVED that Councillor Harris obtains two quotes and Councillor Hickey one quote  
17/085.3                      Stafford and Rural Homes -  
Affordable Housing on the identified Burston Lane Exception Site.  
17/085.3.1                      RESOLVED not to support the Stafford and Rural Homes proposal to build Affordable Homes on this site. The site being considered unsuitable

- 17/086 Planning**
- 17/086.1 Applications returned to Stafford Borough Council - Reply Awaited
- 17/086.1.1 17/26980/HOU & associated List Building Consent 17/26980/LBC.  
Jolpool Cottage, Burston Retention of a single and two storey rear extension.
- 17/086.1.2 17/27023/OUT Butterhill Farm, Butterhill Bank.  
Outline application for Agricultural Workers dwelling.
- 17/086.2 Application decisions by Stafford Borough Council.
- 17/086.2.1 17/26693/FUL The School, School Lane, Sandon. Conversion to two dwellings.  
*Allowed*
- 17/086.3 Applications received by the Parish Council for Consultation.
- 17/086.3.1 17/26807/HOU 12 Poolside, Burston. Extensions.  
RESOLVED to take a neutral stance.
- 17/087 Finance**
- 17/087.1 Financial Statement presented by the Clerk. Bank Statement reconciliation checked.
- 17/087.2 Invoice. Mr P Shaw. Neighbourhood Plan Printing, Copying and Binding Costs.  
Part payment of the £1,185.26 invoice. Payment of half the invoice value. £592.63  
Planning and Compulsory Purchase Act 2004 s.38C(2)  
RESOLVED to pay half the invoice value with the balance paid when finances allow.
- 17/087.3 Invoice. Stafford Borough Council. Civic Amenity Visit 30<sup>th</sup> September.  
£75.00 plus £15.00 VAT. Total £90.00. LGA 1972 s136.  
RESOLVED to pay the invoice.
- 17/087.4 Donation to Royal British Legion Poppy Appeal for supplying a Poppy Wreath for the  
Remembrance Service. £30.00. LGA 1972 s137.  
RESOLVED to pay the donation.
- 17/087.5 Howards Accountants. General Data Protection Regulations. May 2018  
Notified that the accountants will be using "Iris Openspace" software for  
communication
- 17/087.6 Standing Orders in relation to Procurement.  
Discussion following presentation of information by the Clerk. Generally three alternative  
quotations to be sought for the procurement of goods and services, taking into account  
Best Value and, in relation to contracted work, insurance, authorised & qualified  
contractors.
- 17/087.7 Concurrent Function Allowance and considerations regarding the Parish Council budget  
requirements for 2018 / 2019 awareness raised.
- The meeting was adjourned for the County and District Councillor's reports and convened thereafter.
- 17/088 Report from County Councillor.** Not present. No report submitted.
- 17/089 Report from District Councillor.**
- 17/089.1 Councillor Harp commented and reported on the following issues :-  
Burston Pool. Little contact between the Borough and the Fishing Club relating to the lease  
and ideas on fishing stages.  
Regarding ownership it would appear that the status quo prevails.
- 17/089.2 Borough Council bin collection. A new contractor will be taking over the service in 2018.
- 17/089.3 The Borough Council leisure service have now been transferred to a Not for Profit Making  
Organisation but the Council retain ownership of the sites.
- 17/089.4 Impact on the local road network resulting from HS2 construction.

- 17/090 Items Raised by Member Councillors / Clerk**
- 17/090.1 Councillor Millington.  
 17/090.1.1 Damaged Give Way sign on Jolpool Lane, at the junction with the B5027.  
 17/090.1.2 Reporting on a recent meeting which discussed the implications of the construction phase of  
 HS2 in relation to traffic issues which is scheduled to start in 2021.
- 17/090.2 Councillor Hickey.  
 17/090.2.1 Progressing the requested change to the Mobile Library service provision to restore the stop on Hilderstone Road.  
 17/090.2.1.1 Waiting for an overall review of the service by the County Council.  
 17/090.2.2 Stafford Road Canal Bridge. Querying a weight limit and / or one way system given the probable increase in traffic volume on weight.
- 17/090.3 Councillor Wildblood  
 17/090.3.1 Burston Pool - pile of stones and bricks left following clearing below the Woodcock Lane bridge.  
 17/090.3.1.1 Work undertaken by the Fishing Club. Councillor Harris will organise collection once arrangements have been made between Councillor Shelley and the Fishing Club.  
 17/090.3.2 Indistinct road marking at the junction of Hilderstone Road with the A51.  
 17/090.3.3 Concern regarding a large Chestnut Tree on land in Burston belonging to Mr Shaw. Mr Shaw to be contacted.
- 17/090.4 Councillor Capjon  
 17/090.4.1 Road sign for the B5066 to Cheadle, on the A51 when travelling towards Stone, is obscured by vegetation.
- 17/090.5 Councillor Shelley.  
 17/090.5.1 Land adjacent to Beck House on Burston Lane in relation to the diseased TPO trees on the site.  
 The landowner has reportedly discussed the felling of trees with the Borough Planning Departments arboriculturist and Western Power Distribution who will undertake the work.
- 17/090.5.2 Update on the proposals to clean and wax the War Memorial.  
 Three quotes required by the War Memorial Trust.
- 17/090.6 Highway related matters raised to be taken up with County Highways

**17/091 Correspondence**

- 17/091.1 Staffordshire County Council *None*  
 17/091.2 Stafford Borough Council  
 17/091.2.1 Local Plan Consultations. Call for Brown Field and Green Open Space Sites and well as draft Supplementary Planning Document.  
 To respond as and if required. Future Agenda item.  
 17/091.2.2 Parish Council Survey Questionnaire, request for information on Services and Facilities. Information required by 13<sup>th</sup> December. Post meeting note - information required for Sandon with a separate questionnaire completed for Burston if necessary.
- 17/091.3 Staffordshire Parish Councils' Association  
 17/091.3.1 Weekly email update emails circulated for information.  
 17/091.3.2 Data Protection Legislation briefing arranged for 21<sup>st</sup> November.  
 17/091.4 Community Council of Staffordshire *None*

**17/092 Date of Next Meeting** Wednesday 8<sup>th</sup> November 2017. 7.30pm Sandon Parish Room.  
 The Meeting concluded at 8.40pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_

**Public Participation Meeting**  
**Notes of the meeting held prior to the**

