

**SANDON and BURSTON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on 14<sup>th</sup> November 2018**

**At Sandon Parish Room Commencing at 7.40pm.**

**Following Public Participation which commenced at 7.30pm**

Present

Councillor C Capjon  
 Councillor J Charlton  
 Councillor R Harris  
 Councillor S Shelley Chairman  
 Councillor R Wildblood

District Councillor Councillor A Harp  
 Parishioners :- Mrs Selby, Mr & Mrs Rundle  
 Clerk B A Boughey

**18/094 Apologies** Councillor P Hickey (*Holiday*)

**18/095 Minutes**

RESOLVED that the minutes of the Parish Council meeting of 10<sup>th</sup> October 2018 be signed by the meeting Chairman.

**18/096 Chairman's Announcements**

18/096.1 The Chairman reported that the Remembrance Ceremony at Sandon War Memorial was the best attended in the last 50 years and that he laid the wreath on behalf of the Parish Council.

18/096.1.1 Councillor Wildblood thanked the Chairman for his work in restoring the Memorial.

18/096.2 The Chairman wished to record his condolences on recent death of Councillor Harris's mother.

**18/097 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.** None declared.

**18/098 Outstanding Matters** Reports and Updates

18/098.1 Community Transport

18/098.1.1 Clerk's Report. A meeting was held with Community Link on 1<sup>st</sup> November. An initial trip to Stafford from Milwich and Sandon was arranged for Wednesday 5<sup>th</sup> December. Leaving Milwich at 10.00am for Stafford via Sandon, returning from Stafford at 1.30pm. The vehicle being a 16 seat Minibus. Charge for the return trip set at £2.50. Estimated cost for each Parish Council being approximately £230 based on one trip per month for the next year.

**18/099 Planning**

18/099.1 Applications returned to Stafford Borough Council - Reply Awaited *None*

18/099.2 Application decisions by Stafford Borough Council. *None*

18/099.3 Applications received by the Parish Council for Consultation.

18/099.3.1 18/2929365/HOU White House Lane Cottage, Whitehouse Lane, Hollywood. Link extension between dwelling extension and an outbuilding.

RESOLVED that the Parish Council would raise no objections to the application.

18/099.4 Planning Appeals or Queries *None*

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**18/100 Finance**

- 18/100.1 Financial Statement presented by the Clerk. Bank Statement reconciliation checked.
- 18/100.2 Invoice. Sandon Parish Room. Parish Council meetings during 2018. Total £300.00 RESOLVED to pay the invoice. LGA 1972 s111.
- 18/100.3 Preliminary discussion on the 2019 / 2020 budget.  
Requirement to confirm the budget at the January meeting.
- 18/100.4 Bank Mandate. The amendment resolved at the October meeting has been implemented by the Bank. Replacing ex Councillor Millington with Councillor Hickey.
- 18/100.5 Chairman's Medallion update. An additional bar required.  
C A Jackson 2011 - 2017. The last bar should be S Shelley 2009 - 2011.
- 18/100.6 Concurrent Function Allowance allocation. Preliminary discussion on the distribution of the current years Allowance

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

**18/101 Report from County Councillor.** Not present.

- 18/101.1 Notice of a petition received by the County Council via Stafford Borough Council from Sandon residents, this related to traffic flow through Sandon.

**18/102 Report from District Councillor.**

Councillor Harp reported on issues including the following items :-

- 18/102.1 2019 / 2020 Council Tax.
- 18/102.2 Issues with the collection of recycling material using the Blue Bins.
- 18/102.3 The raised walkway across land on the footpath between Burston and Aston by Stone. Footpath 23 Stone Rural Parish. The matter was being pursued by Stone Rural with proposed remedial work being undertaken in conjunction with the Bailiff of the SSSI land on behalf of the Landowner.

**18/103 Items Raised by Member Councillors / Clerk**

- 18/103.1 Councillor Hickey B5066 Railway bridge, damaged fencing.  
Being pursued through County Highways and Network Rail / Contractors.
- 18/103.2 Councillor Charlton. New Gate on the Hilderstone Road.  
Request for additional reflectors to be fitted.  
RESOLVED to go ahead and fit appropriate reflectors to enhance the gates presence.
- 18/103.3 Councillor Wildblood. Burston Car Park surface upgrade.  
Following a discussion on the type of surface and the drainage requirements it was RESOLVED that Councillor Harris obtains a quotation for a hard surface with drainage.

**18/104 Correspondence**

- 18/104.1 Staffordshire County Council
- 18/104.1.1 Sandon Gateway proposals.  
Guidelines awaited from the County Council and Sandon Estate proposals awaited for presenting to the County Council.
- 18/104.2 Stafford Borough Council
- 18/104.2.1 Parish Forum. 27<sup>th</sup> September at the Civic Centre. Minutes awaited.
- 18/104.2.2 Pantomime Gala Night invitation. 12<sup>th</sup> December at the Gatehouse Theatre.
- 18/104.2.3 Mayor's Office invitation. Charity Ball. 8<sup>th</sup> February. County Showground.  
Reply by 30<sup>th</sup> November.  
Invitations for information.

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- 18/104.3 Staffordshire Parish Councils' Association
- 18/104.3.1 Weekly email update emails circulated for information.
- 18/104.3.2 Notice of AGM on Monday 3<sup>rd</sup> December. For information.

- 18/104.3.3 Annual Report and Accounts. For information.
- 18/104.4 Consultation - Stafford Playing Pitch Strategy. Response requested.
- 18/104.5 Stone Liaison Meeting 31<sup>st</sup> October. Report.  
The meeting was attended by Councillor Harris who reported on the proceedings.  
Main issues raised being Rural Transport and Highway Gully emptying.
- 18/104.6 Letter from Oak Tree Farm Rural Project. Response to Parish Council donation.
- 18/105 Date of Next Meeting** Wednesday 12<sup>th</sup> December 2018.

The Meeting concluded at 8.56pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_

**Public Participation Meeting  
Notes of the meeting held prior to the  
Annual Parish Council Meeting held on 14<sup>th</sup> November 2018  
Commencing at 7.30pm. Concluding at 7.40pm.**

Present Councillor C Capjon

Councillor J Charlton  
Councillor R Harris  
Councillor S Shelley            Chairman  
Councillor R Wildblood

District Councillor    Councillor A Harp

Parishioners :-            Mrs Selby, Mr & Mrs Rundle

Clerk    B A Boughey

**1       Mrs Selby**

- 1.1    Congratulations and thank you to Councillor Shelley for his work on restoring the War Memorial and for the commemorative display in front of his home.
- 1.2    Requesting support for Mr Selby in arranging future Remembrance Services at the War Memorial with the object of taking over the responsibility.