

**Notice is hereby given that a Meeting of  
SANDON and BURSTON PARISH COUNCIL  
will be held on WEDNESDAY 8<sup>th</sup> November 2017  
at Sandon Parish Room  
Commencing at 7.30pm.**

**Members of the Council are hereby summoned to attend**

## **AGENDA**

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

17.11

**1 Apologies**

**2. Minutes** Meeting of the Parish Council 11<sup>th</sup> October 2017.

**3. Chairman's Announcements**

**4. Declarations of interests**

4.1 DPI, Personal Declared Interests and other Personal Interests.

**5. Outstanding Matters** Reports and Updates

5.1 Footpath 36 - Burston Pool to the Canal Bridge. Work to stabilise the bank of the stream.

**6. Planning**

6.1 Applications returned to Stafford Borough Council - Reply Awaited

6.1.1 17/27023/OUT Butterhill Farm, Butterhill Bank.  
Outline application for Agricultural Workers dwelling.

6.2 Application Decisions by Stafford Borough Council

6.2.1 17/26807/HOU 12 Poolside, Burston. Extensions.

*Allowed*

6.2.2 17/26980/HOU & associated List Building Consent 17/26980/LBC. Jolpool Cottage, Burston

Retention of a single and two storey rear extension.

*Allowed*

6.3 Applications received by the Parish Council for Consultation.

6.3.1 17/27387/HOU White House Lane Cottage, White House Lane, Hollywood  
Two storey side extensions.

6.4 Planning Appeals or Queries *None*

**7 Finance**

7.1 Financial Statement and Bank Account Reconciliation.

- 7.2 To consider any payments previously sanctioned.
- 7.3 Concurrent Function Allowance
- 7.4 Considerations regarding the Parish Council budget requirements for 2018 / 2019

**8. Report from County Councillor**

**9. Report from District Councillor**

**10. Items Raised by Member Councillors / Clerk**

**11. Correspondence**

11.1 Staffordshire County Council

- 11.1.1 Highways and Rights of Way - Your Choices.  
Information Website [www.highwaysyourway.info](http://www.highwaysyourway.info)

11.2 Stafford Borough Council

- 11.2.1 Parish Council Survey - Assessment of Services and Facilities

- 11.2.2 Parish Forum

11.3 Staffordshire Parish Councils' Association

- 11.3.1 Weekly email updates for information.
- 11.3.2 Notice of AGM on 4<sup>th</sup> December. Minutes of the 2016 AGM and Annual Report.

11.4 Community Council of Staffordshire

- 11.5 Any other correspondence received by the meeting date, for information.

**12. Date of Next Meeting**            Wednesday 13<sup>th</sup> December 2017    Sandon Parish Room

30<sup>th</sup> October 2017

B A Boughey  
Clerk  
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