SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 14th June 2017

At Sandon Parish Room Commencing 7.30pm.					
<u>Present</u>	Councillor R Harris Councillor P Hickey Councillor G Massey Councillor S Shelley Chairman				
	Parishioners :- Mr & Mrs Rundle				
	Clerk B A Boughey				
17/033	Apologies Councillor C Capjon Councillor R Wildblood				
17/034	Minutes RESOLVED that the minutes of the Annual Parish Council meeting of 10 th May 2017 be signed by the meeting Chairman.	1			
17/035	Chairman's Announcements No announcements				
17/036	Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests. None declared.				
17/037 17/037.1 17/037.1.1	Outstanding Matters Burston Pool Report received from Councillor Harp following his meeting with Alistair Welch (Head of Law and Administration at Stafford Borough Council) An application to purchase the land had been submitted by Simon Hartley Angling Cl Alistair Welch to write to the Parish Council regarding their application seeking ownership through Community Asset Transfer. Parish Council to wait for the letter before deciding how to move forward.	ub.			
17/037.2 17/037.2.1 17/037.2.2	Website Councillor Shelley to forward photographs as requested. Transparency Code publication requirement information available to publish.				
17/038 17/038.1 17/038.2 17/038.3 17/038.3.1	Planning Applications returned to Stafford Borough Council - Reply Awaited None Application decisions by Stafford Borough Council. None Applications received by the Parish Council for Consultation. 17/26364/HOU & Associated Listed Building Consent 17/26365/LBC Burston Lodge, Burston. First floor extension. RESOLVED to recommend approval. No objections raised. Planning Appeals or Queries. None				

14 June 2017 (2)

17/039 **Finance**

Financial Statement presented by the Clerk. Bank Statement reconciliation checked. 17/039.1

17/039.2	Parishioners Lunch at The Greyhound on 5 th July. Budget £300.00				
17/039.2.1	Report from Councillor Shelley.				
	77 invites posted. Replies to date - 26 proposing to attend, 7 declined. Deadline 20 th June.				
17/039.3	Invoice. Brookside Business Park. Refurbishment of the Sandon Bus Shelter during 2016.				
	£1,162.26 plus £232.45 VAT. Total £1.394.71. LG(MP)Act 1953 s4.				
	The net total agreed being one third of the actual cost.				
	RESOLVED to pay the invoice.				
17/039.4	Invoice. Mr P W Shaw. Printing and binding costs associated with the Neighbourhood				
	Plan documentation. £426.85. Planning and Compulsory Act s38c(2).				
	RESOLVED to pay the invoice. The first of two invoices presented.				
17/039,5	Clerk's Quarterly Salary. Gross £387.50. Net £310.10. PAYE £77.40. LGA 1972s112(2)				
	RESOLVED to pay the Clerk's Quarterly Salary and the PAYE to HMRC.				
17/039.6	Aon UK Limited. Insurance. Additional premium to include Personal Accident				
1-10-00-	RESOLVED to pay the additional charge of £26.77. LGA 1972 s111.				
17/039.7	Invoice. 21 st Century Glass. Replacement toughened glass for the Sandon Noticeboard.				
	£62.86 plus £12.57 VAT. Total £75.43. LGA 1972 s111				
151000	RESOLVED to pay the invoice.				
17/039.8	External Audit. Documentation submitted to Grant Thornton prior to the requested date.				
17/039.9	VAT Reclaim 2016 / 2017. Repayment of £234.88 had been received.				
17/039.10	The Pension Regulator. Workplace Pensions - Staging Date 1 st June 2017.				
	The appropriate forms had been submitted as requested. A fee of £75.00 will be payable.				
The meeting x	was adjourned for the County and District Councillor's reports and convened thereafter.				
17/040	Report from County Councillor. Not present. No report submitted.				
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17/041	Report from District Councillor . As report presented relating to Burston Pool.				
17/042	Items Raised by Member Councillors / Clerk				
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Staffordshire Parish Councils' Association

Weekly email update emails circulated for information.

17/043.3

17/043.3.1

17/043.4	Community Council of St	affordshire None			
17/043.5	Police and Crime Commissioner. Information received relating to Cyber Crime.				
17/044	Date of Next Meeting	Wednesday 12 th July 2017. 7.30pm Sa	ndon Parish Room		
The Meeting	g concluded at 8.50pm.				
		Signed	Chairman		
		Date			