

**Notice is hereby given that a Meeting of
SANDON and BURSTON PARISH COUNCIL
will be held on WEDNESDAY 11th April 2018
at Sandon Parish Room
Commencing at 7.30pm.**

Members of the Council are hereby summoned to attend

AGENDA

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

18.04

1 Apologies

2. Minutes Meeting of the Parish Council 14th March 2018.

3. Chairman's Announcements

4. Declarations of interests

4.1 DPI, Personal Declared Interests and other Personal Interests.

5. Outstanding Matters Reports and Updates

5.1 Footpath 36 - Burston Pool to the Canal Bridge. Work to stabilise the bank of the stream.

5.2 Burston Conservation Area proposal.

5.3 Meeting with Highway Engineers on 12th January - Update on progress.

5.4 Bus Service through Sandon

5.5 Provision of a Gate / Fence for the layby off the Hilderstone Road at Pump Square

6. Planning

6.1 Applications returned to Stafford Borough Council - Reply Awaited

6.1.1 17/27668/FUL Barn at Sunnyside, Butterhill Bank, Burston.

6.1.2 18/28011/FUL White House Lane Cottage, White House Lane, Hollywood

Extensions to existing dwelling and Change of Use (vehicle access & outbuildings from agricultural to domestic use)

6.2 Application Decisions by Stafford Borough Council *None*

6.3 Applications received by the Parish Council for Consultation.

6.3.1 18/28280/HOU Romer Cottage, Butterhill Bank. Two storey side and rear extension.

6.4 Planning Appeals or Queries *None*

7 Finance

7.1 Financial Statement and Bank Account Reconciliation.

7.2 Staffordshire Parish Councils' Association Annual Subscription £274.00 LGA 1972 s143

- 7.3.1 Clerk's Photocopying April 2017 to March 2018 £62.29 LGA 1972 s111
- 7.3.2 Clerk's Postage April 2017 to March 2018. £ 20.94 LGA 1972 s111
- 7.4 To consider any other payments previously sanctioned.
- 7.5 End of Year Accounts.
- 7.6.1 Signing Financial Accounts Book, Receipts & Payments Statement & Supporting Statement
- 7.6.2 Presentation of Asset Register and Income & Expenditure Estimate.
- 7.6.3 Updated Accident Risk and Financial Risk Assessments.
- 7.7 Internal Audit arrangements
- 7.8 External Audit arrangements and requirements. Mazars LLP Seminar
- 7.9 BHIB Insurance Brokers - Aviva Insurance - Renewal of Policy

8. Report from County Councillor

9. Report from District Councillor

10. Items Raised by Member Councillors / Clerk

11. Correspondence

- 11.1 Staffordshire County Council
 - 11.1.1 Rights of Way Consultation Conclusions
- 11.2 Stafford Borough Council
 - 11.2.1 Invitation to the Chairman to attend the Annual Council Meeting and Mayor Making Ceremony
Saturday 12th May. Reply requested before 20th April
- 11.3 Staffordshire Parish Councils' Association
 - 11.3.1 Weekly email updates for information.
- 11.4 Community Council of Staffordshire
 - 11.4.1 Announcement of merger with Support Staffordshire
- 11.5 Stone Liaison Group. Minutes of last meeting. Next meeting 25th April.
- 11.6 Stone Town Council. Mayor's Charity evening Friday 4th May.
- 11.7 Any other correspondence received by the meeting date, for information.

- 12. Date of Next Meeting** Wednesday 9th May 2018 Sandon Parish Room
The Annual Parish Assembly commencing 7.30pm
Followed by the Annual Meeting of the Parish Council

4th April 2018

B A Boughey
Clerk
Telephone 01889 502757