Sandon and Burston Parish Council - Budget 2027-2028

Budget considered in 3rd November 2026 meeting and RESOLVED

All figures are excluding VAT

Law/New Item	Payments	Budget 2023-2024	Budget 2024-2025	Budget 2025-2026 (excluding VAT)	Budget 2026-2027 - assumes 10% increase except salary	Actual spend 1st April - 1st August 2026 (4 months)	Forecast spend 2nd August - 31st March 2027 (8 months)	Total including forecast (exc VAT)	Variance +/-	Budget 2027-2028 assumes 10% increase	Forecast Budget 2028-2029 assumes 10% increase	Forecast Budget 2029-2030 assumes 10% increase	**Notes for Budgets**
	General Administration												
LGA1972 s111	Clerk Salary - Council Admin	3100	3900	3792	£4,442.28	£1,472.92	£2,945.84	£4,418.76	£23.52	5825.76	6408.34	7049.17	NEW PAY RATE 2026-2027 SCP 18 - 5.5hr per week - pension contribution on separate line - hours increased from 5.5hr to 7hr per week - December 2026
	Clerk Salary NALC annual pay increase		0	57.2	£56.78	£0.00	£79.27	£79.27	-£22.49	87.20	95.92	105.51	NALC pay rises, normally announced in October.
NEW	NI contributions									174.12	191.53	210.69	started December 2026
	Overtime Payments		0	0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	HMRC		0	0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Clerk Pension - Staffordshire Pension Fund			948	£1,331.48	£391.28	£803.61	£1,194.89	£136.59	1547.52	1702.27	1872.50	Pension contribution starts January 2025 after probation period
	Employee Eye Test and Glasses			25	£27.50	£0.00	£0.00	£0.00	£27.50	0.00	0.00	0.00	
	Home Working Allowance			120	£120.00	£40.00	£80.00	£120.00	£0.00	132.00	145.20	159.72	
	Office Running costs	610	450	450	£151.60	£21.00	£50.00	£71.00	£80.60	78.10	85.91	94.50	funds from 2024-2025 carried over to 2025-2026 -in September 2025 it was proposed to purchase filing cabinet for 139, which was added to Asset line
	Milage			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Mobile phone	90	0	0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Payroll Bureau	160	190	180	£198.00	£122.40	£0.00	£122.40	£75.60	134.64	148.10	162.91	
	Banking Charges 2025			100	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	Nat West to advise that account is no longer free, waiting for letter
	Shredding - confidential waste			20	£15.40	£0.00	£49.00	£49.00	-£33.60	53.90	59.29	65.22	2 bags
LGA 1972s111	Room Hire for PC Meetings and Working Group meetings	360	360	360	£396.00	£40.00	£356.00	£396.00	£0.00	435.60	479.16	527.08	
	Councillor Training	200	200	595	£200.00	£40.00	£160.00	£200.00	£0.00	220.00	242.00	266.20	SPCA course is £35 per person. Council adopted Training Policy 09.09.2025 meeting.
	Planning expertise- training	200	0	0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Clerk Training			55	£50.00	£0.00	£40.00	£40.00	£10.00	44.00	48.40	53.24	
	Statutory Requirements												
	Insurance	650	650	280	£330.00	£300.00	£0.00	£300.00	£30.00	330.00	363.00	399.30	need to ensure events are covered
LGA1972s150(5)	Audit - External			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
LGA1972s150(5)	Audit - Internal	170	75	130	£149.25	£168.55	£0.00	£168.55	-£19.30	185.41	203.95	224.34	Black Rose Auditors
NEW	.gov email addresses				£284.00	£24.00	£0.00	£24.00	£260.00	26.40	29.04	31.94	Parish Online https://www.parish-online.co.uk/services/email - Clerk has new email address and storage. Budget for all councillors email addresses to .gov in 2026-2027
	Information Commission Office - Data (ICO)		0	35	£47.00	£47.00	£0.00	£47.00	£0.00	51.70	56.87	62.56	due in early March 2026
	GDPR Regulations	240	175	140	£209.00	£389.00	£0.00	£389.00	-£180.00	427.90	470.69	517.76	SCC GDPR Cover
	Website hosting and compliance	200	200	160	£162.75	£0.00	£150.00	£150.00	£12.75	165.00	181.50	199.65	Gold Package annual fee - payment in November each year - includes domain fee
	Website domain name			10	£11.00	£0.00	£12.99	£12.99	-£1.99	14.29	15.72	17.29	SCC hold domain name - renewal December each year
	Website Development			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	SCC
LGA1972 s12pII	Parish Annual Community Meeting	800	800	0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	Annual Parish meeting - use funds already allocated in 2024-2025
LGA 1972s111	Elections		100	500	£250.00	£0.00	£0.00	£0.00	£250.00	1886.49	0.00	0.00	SBC advised cost of election as £2386.49 by email on 29.09.2026 - budget set at 1886.49 as £500 in General Reserves. Clerk to create separate Elections Bank Account.

	Subscriptions												
LGA 1972 s 143	Staffordshire Parish Council Administration	362	200	143.85	£158.42	£272.70	£0.00	£272.70	-£114.28	299.97	329.97	362.96	notice of possible 5% increase in subs
	Society of Local Clerks		0	50	£82.50	£0.00	£70.00	£70.00	£12.50	77.00	84.70	93.17	PC pays half membership fee for Clerk as Clerk has two Councils
NEW	Support Staffordshire				£0.00	£25.00		£25.00		25.00		0.00	
NEW	The Milestone Society				£0.00	£25.00		£25.00		25.00		0.00	
	CRPE		0	60	£66.00	£0.00	£36.00	£36.00	£30.00	39.60	43.56	47.92	voted to rejoin in 5th November 2025 meeting. cost increases in 2025
												0.00	
	Assets - maintainance											0.00	
	Laptop			0	£0.00	£162.20	£0.00	£162.20	-£162.20	178.42	196.26	215.89	lap top needs updating in 2025-2026
	Laptop service			35	£38.50	£0.00	£38.50	£38.50	£0.00	42.35	46.59	51.24	Annual Service by Marchington Computers
NEW	Filing Cabinet x 2 draws			0		£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	used Office Admin budget to purchase
	Printer			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Printer Ink - monthly sub			71.88	£84.67	£21.64	£43.28	£64.92	£19.75	71.41	78.55	86.41	HP Instant Ink subscription
	Hard Drive - external			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	Seagate external drive £51.99
	Strong Box for external drive and fire bag			0	£38.50	£0.00	£38.50	£38.50	£0.00	42.35	46.59	51.24	£ 20 lockable box and £10 fire bag
	Software - Windows		80	60	£65.99	£0.00	£84.99	£84.99	-£19.00	93.49	102.84	113.12	Microsoft 365 annual renewal 17th November each year
	one drive storage				£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Software - Anit Virus			99	£110.00	£0.00	£24.99	£24.99	£85.01	39.99	43.99	48.39	McAfee subscription started 19.09.2023 - ended Sept 2026 - Norton installed 30.09.2026
	Noticeboards -Sandon and Burston			100	£0.00	£0.00	£1,104.88	£1,104.88	-£1,104.88	0.00	0.00	0.00	Council agreed to purchase two noticeboards for bus stops in July 2026 meeting
	Bus Shelter Maintainance	100	100	100	£42.13	£0.00	£40.00	£40.00	£2.13	450.00	495.00	544.50	Council agreed that both Sandon and Burston bus stop need to be painted inside - Sept 2026.
NEW	Bus Shelter - A51 - new one							£0.00	£0.00	0.00	0.00	0.00	SCC advised a bus service may resume in 2026-2027 but trial - will review provision of bus shelter in 2028-2029
NEW	Bus Stop Perch Seat - A51 - opposite Sandon Room							£0.00	£0.00	320.00			perch seat £170 and installation estimate £150
NEW	Milestone Markers				£0.00	£0.00	£83.07	£83.07	-£83.07	91.38			
	Bench Maintainance	250	250	250	£200.00	£328.67	£0.00	£328.67	-£128.67	0.00	300.00	330.00	2 bench near pond varnished in October 2025, review other benches in 2026. Council agreed to vanish annually- Two benches donated by SBC refurbished, had grant of £253 towards cost.
	Planters x 2 - Sandon			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	two quotes considered in November 2024 meeting
	Planters - installation slab work				£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	slabs by village green bench to hold planters x 2
NEW	Planters flowers - Sandon - summer display and spring bulbs plus bulbs and herbs in Burston Tubs			250	£600.00	£200.00		£200.00	£400.00	500.00	550.00	605.00	Council RESOLVED in Sept 2026 to request a 3yr contract price to maintain the 5 planters in the Parish, with plants provided twice per year.
	Village entrance Sign x 2				£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	
	Highways (Speed Indicator Signs) and Rights of Way (ROW)	2000	2000		£2,000.00	£316.00	£0.00	£316.00	£1,684.00	0.00	0.00	0.00	SCC advised in 2026 new policy regarding Speed Indicator signs. Parish Council agreed in July 2026 to purchase a traffic speed/volume survey on A51 in Sandon from SCC Highways.
	Speed Indictor Signs - installation			2214	£700.00	£0.00	£0.00	£0.00	£700.00	0.00	0.00	0.00	installation includes poles, footings, padlocks, contractor fee, but removed license to dig, S50 license costs and ask Cllr Moynor to cover cost
	Maintainance/Groundworks												

	Grass Cutting			1444	£1,635.00	£482.50	£1,152.50	£1,635.00	£0.00	2005.65	2062.82	2127.79	2026-2027 contract confirmed in Sept 2025 meeting. Council to consider a 3 yrs contract in November 2026 meeting
	Poppy Wreath			60	£66.00	£120.00	£60.00	£180.00	-£114.00	72.60	79.86	87.85	donation to RBL Poppy Appeal
NEW	Lengthsman Fund - hedges and paths - to include sweeping paths			1000	£1,100.00	£0.00		£0.00	£1,100.00	1000.00	1100.00	1210.00	voted in 5th November 2024 meeting to include lengthsman fund into Budget, use to clear footpaths of grass and hedge cutting and to sweep paths
NEW	lengthsman fund - ditches/culverts			0	£500.00	£0.00		£0.00	£500.00	500.00		0.00	voted in 09.09.2025 to include fund for ditch/culvert clearing in Burston
NEW	maintain Pool Culvert, gravel under bridge and Jolpool Brook by footpath 36						£3,000.00			3000.00			Council want to maintain jolpool brook both under bridge and alongside footpath 36 to gate
	Weed Control in Parish - contract 1			0	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	contract for Sept/Nov 2025 agreed in 09.09.2025 meeting.Contracts 1 and 2 combined in 2026
	Weed Control in Parish - contract 2			0	£341.60	£171.80	£169.80	£341.60	£0.00	376.20	413.82	455.20	The Parish Council will consider a 3yr contract in November 2026 meeting (twice annual spray between April - October each year)
	Parish Projects												
	Christmas Tree and lights x 2 - Donation to Community			300	£330.00	£0.00	£200.00	£200.00	£130.00	220.00	242.00	266.20	November 2024 meeting agreed £150 for Sandon and £150 for Burston 2024 - then £150 to both Sandon and Burston community for Tree and battery lights in following years.
	Foundation Level Council Awards NALC		0	150	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	Foundation Award (Bronze) Council agreed to start process in May 2026, then Silver in 2027-2028
	Drain Clearing for road gullies		0	440	£440.00	£0.00	£0.00	£0.00	£440.00	0.00	0.00	0.00	4hrs work via RTS Tanker & Jetting Services (Denstone PC recommended) - include each year. Council voted in 09.09.2025 meeting to assess drains in January 2026 and to keep in annual budget
NEW	litter picking equipment - gloves, hi viz jackets, gloves				£60.00	£0.00	£0.00	£0.00	£60.00	0.00	0.00	0.00	Council voted in 09.09.2025 meeting to provide high viz jackets and hoops, as Litter picking sticks donated
	Information board - Sandon Stocks outlining the history		0	329.5	£362.50	£0.00	£289.78	£289.78	£72.72	0.00	0.00	0.00	voted in 5th November 2024 meeting to gain two quotes for an information board (3ftx2ft)project to be installed during 2025-2026 to quotes considered. Voted in 09.09.2025 meeting to install stocks information board in 2025-2026 and to include funds for a Sandon Village information in 2026-2027 budget with 10% increase.
NEW	Information board - Sandon - outlining places of interest									596.00	0.00	0.00	Did not include in 2026 budget, voted for in 09.09.2025 meeting
	Community Involvement - Fetes - Council marketing items		0	200	£0.00	£272.50	£250.00	£522.50	-£522.50	228.58	264.71	291.18	Resolved in November 2025 meeting to hold in Summer each year - attending the Sandon Fete and Burston Tea Party with stalls, banner, leaflet holder, pens and leaflets
NEW	Land registry fees -									250.00			Council RESOLVED to include this cost in 1st September 2026 meeting.
	Grit Box - Green - Burston Rail Bridge - grit			74.95	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00	0.00	grit delivered by SCC
	Planning consultant			0	£1,000.00	£0.00	£0.00	£0.00	£1,000.00	0.00	0.00	0.00	09.09.2025 agreed to virement funds from Speed Indicator signs for 2025-2026 for Planning Consultant - Clerk to add funds in 2026-2027 in case planning issue continues.

	Clear path to grave				£250.00	£0.00	£0.00	£0.00	£250.00	0.00	0.00	0.00	resident requested works to clear path to grave. Council voted in September 2026 meeting this is Church responsibility.
NEW	Remembrance Sunday plaque				£500.00	£0.00	£500.00	£500.00	£0.00	0.00	0.00	0.00	Council liaising with Remembrance Group in Sandon, budget for 2026-2027 is a contribution for a memorial plaque in Church grounds.
	Community Project Donations		400	400	£250.00	£500.00		£500.00	-£250.00	500.00	550.00	605.00	2024-2025 donation to Parish Rooms and Oak Tree Trust and £50 donation to First Responders. 2025 donation to Compass community magazine. Grant Policy adopted in 09.09.2025 meeting. Donated £500 to Burston Tea Party event in May 2026 meeting.
Total		£9,492.00	£10,130.00	£15,789.38	£19,453.85	£5,954.16	£11,913.00	£14,867.16	£4,636.69	£22,865.01	£17,958.13		

Precept Request 2025	Precept Request 2026
£15,789	£17,077
Band D £ per Year	Band D £ per year
£86.69	£ 92.87
	General Reserves
	£9,210

Precept request 2027	
£17,000	see separate tab
Band D £ per year	
£92.87	
General Reserves	
£9,210	see policy