

STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE

STAFFORDSHIRE COUNTY RECORD OFFICE

RECEIPT AND AGREEMENT FOR THE DEPOSIT OF RECORDS

Name of depositor

Address

Clerk to Sandon and Burston Parish Council
Mr Brian Boughey

Bents Cottage
The Bents
Leigh
Staffordshire
ST10 4QD

The signatory to this agreement acknowledges that he/she is the owner of the collection or the authorised representative of the owner. Placing the archives on deposit with the Archive Service neither affects nor alters the legal ownership of the collection, its copyright or any other intellectual property rights. The Archive Service means Staffordshire and Stoke on Trent Archive Service or any successor body who shall administer the records while on deposit.

It is the responsibility of the depositor to notify the Archive Service of any change in address or transfer of ownership. The Archive Service will not accept responsibility for any consequences which may arise from failure to notify of such changes. This contact information will be retained for internal use only, for contractual purposes and as part of our records about the provenance of collections.

Name, address and position of agent, if applicable

Date of accession

Accession number

Reference number, if applicable

5 July 2019

D7735

BRIEF DESCRIPTION OF RECORDS

Additional records of Sandon and Burston Parish Council:
Minutes 2013-2017; Councillors' declarations 2002-2017

Signature *E A Street*

For the Staffordshire and Stoke on Trent
Archive Service

Date *5 July 2019*

Signature *[Signature]*

For the depositor

Date *11 July 2019*

Turn over

STAFFORDSHIRE RECORD OFFICE

D7735
SANDON

Deposited by the Clerk to Sandon and Burston Parish Council

ADDITIONAL RECORDS OF SANDON AND BURSTON PARISH COUNCIL

2013-2017

D7735/1	<u>PARISH COUNCIL MINUTES</u>	
D7735/1/1	Minutes of the Parish Council Includes minutes of annual parish meetings	Apr 2013-Mar 2017
D7735/2	<u>COUNCILLORS' DECLARATIONS</u>	
D7735/2/1	Councillors' declarations of acceptance of office	May 2002-Jan 2017

STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE

STAFFORDSHIRE COUNTY RECORD OFFICE

RECEIPT AND AGREEMENT FOR THE DEPOSIT OF RECORDS

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Clerk to Sandon with Burston Parish Council Mr Brian Boughey	Bents Cottage The Bents Leigh Staffordshire ST10 4QD

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Name, address and position of agent, if applicable

Date of accession	Accession number	Reference number, if applicable
19 January 2016	D7469	

BRIEF DESCRIPTION OF RECORDS

Additional records of Sandon with Burston Parish Council
Minutes 2005-2013; accounts 1970-1997

Signature *EAS Street*

For the Staffordshire and Stoke on Trent
Archive Service

Date *28 January 2016*

Signature *[Signature]*

For the depositor

Date *10 February 2016*

Turn over

STAFFORDSHIRE RECORD OFFICE

**D7469
SANDON**

Deposited by the Clerk to Sandon with Burston Parish Council

ADDITIONAL RECORDS OF SANDON WITH BURSTON PARISH COUNCIL

1970-2013

D7469/1

MINUTES OF THE PARISH COUNCIL

D7469/1/1

Minutes

Feb 2005-
Mar 2013

Includes minutes of annual parish
assembly.

Also includes signed minutes of the May
2004 annual parish assembly (signed in
2005), and unsigned minutes April-June
2003 and Chairman's reports 2002/3 and
2003/4

D7469/2

ACCOUNT BOOKS

D7469/2/1

General account book

1970-1988

D7469/2/2

General account book

1988-1997

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STAFFORDSHIRE COUNTY RECORD OFFICE

RECEIPT AND AGREEMENT FOR THE DEPOSIT OF RECORDS

Name of depositor

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Clerk BA Boughey

Bents Cottage
The Bents
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Stoke on Trent
ST10 4QD

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Name, address and position of agent, if applicable

Mr Randle Knight

Date of accession

Accession number

Reference number, if applicable

21 April 2009

D6902

BRIEF DESCRIPTION OF RECORDS

Additional minute books of Sandon with Burston Parish Council, 1958-2005,
and declarations of acceptance of office 1910-1952

Signature 

For the Staffordshire and Stoke on Trent
Archive Service

Signature 

For the depositor

Date 10 July 2009

Date 13 July 2009

Turn over

STAFFORDSHIRE RECORD OFFICE

**D6902
SANDON**

Deposited by the Clerk to Sandon & Burston Parish Council

**ADDITIONAL RECORDS OF SANDON PARISH COUNCIL,
LATER SANDON & BURSTON PARISH COUNCIL**

1910-2005

D6902/1 MINUTES

D6902/1/1	Minute book Includes signed declarations of acceptance of office	1958-1988
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D6902/1/2	Minute book Includes signed declarations of acceptance of office	1988-2005
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**D6902/2 DECLARATIONS OF ACCEPTANCE OF
OFFICE**

D6902/2/1	Declarations of acceptance of office by Councillors	1910-1952
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